



CIVIL AERODROME CONDITIONS OF USE

Part II

CHARGES REGULATION

In force as per January 1st, 2022

as approved on December 20th, 2021 by
the Federal Ministry of Transport, Innovation and Technology
Department of Civil Aviation,
as per decree GZ 2021-0.838.621
in pursuance of Art. 74, Subsec.3, 4 and Art. 68, Subsec. 2
of the LFG, BGBl. 253/1957 and Para. 9 FEG

**TRANSLATION ONLY
THE GERMAN TEXT SHALL PREVAIL**

Civil Aerodrome Operator

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ABBREVIATIONS

B-VG	Bundes-Verfassungsgesetz	idgF.	in der geltenden Fassung (as amended)
LFG	Luftfahrtgesetz 1957, (Austrian Aviation Act 1957)	PRM	Disabled People and Persons with Reduced Mobility
ZFBO	Zivilflugplatz-Betriebs- ordnung 1962, (Ordinance on Civil Aerodrome Operations 1962)	VAT	Mehrwertsteuer (Value Added Tax)
BGBI.	Bundesgesetzblatt (Federal Law Gazette)	ZARV	Zivilluftfahrzeug-Ambulanz- und Rettungsflugverordnung (Civil Aircraft Ambulance and Rescue Flight Decree)
A/C	aircraft	AWG	Waste Management Act Abfallwirtschaftsgesetz, BGBI. 325/1990
ZI-Schein	Zivilluftfahrerschein (Civil Aviation Personnel Licence)	MTOW	Maximum Take-Off Weight
ZLPV	Zivilluftfahrt-Personalverordnung (Civil Aviation Personnel Licensing Ordinance) BGBI. 219/1958, idgF.	LC	Landing Charge
FBG	Flughafen-Bodenabfertigungsgesetz (Airport Ground Handling Act) BGBI. 97/98, idgF.	PSC	Passenger Service Charge
FEG	Flughafenentgeltgesetz 2012 (Airport Charges Act 2012)	SC	Security Charge
LSG	Luftsicherheitsgesetz 2011 (Aviation Security Act 2011)	PC	Parking Charge
kg	kilogram	ISC	Infrastructure Charge
t	metric ton (=1.000 kg)	HC	Hangar Charge
EUR	EURO	UC	Using Charge
v.H.	von Hundert (from hundred)	RHC	Ramp Handling Charge
		THC	Traffic Handling Charge
		GAC	Ground Handling Charge GAC
		SSC	Single Service Charge
		*)	officially approved charge

SCHEDULE COORDINATION SERVICE FEE (SCF)

According Para. 142 LFG version BGBI. 98/2005 from August 11th, 2005 Federal Ministry of Transport, Innovation and Technology approved "Schedule Coordination Service Fee", which has to be paid for slot coordination by every Air Transport Company resp. Aircraft Owner.

The collection of SCF is on behalf of SCA Schedule Coordination Austria GmbH by Linz Airport Authority, who has to transfer the fee to SCA.

The payment of SCF to Linz Airport Authority is subject to the payment conditions for the payment of charges Section II, GENERAL PROVISIONS, Para. 3., payment of charges, of this respective Charges Regulation.

For any request concerning SCF please contact:

SCA Schedule Coordination Austria GmbH

Office Park I, Top B 08/04
A-1300 Wien Flughafen
Telephon: ++43 1 7007 23600
Telefax: ++43 1 7007 23615
e-mail: office@slots-austria.com
for slot requests: viecpXH@slots-austria.com

The SCF is no part of the Charges Regulation of Linz Airport Authority.

APPROACH FEE

For any request concerning Approach Tax please contact:

Austro Control Österreichische Gesellschaft für Zivilluftfahrt mbH

A-1030 Wien, Schnirchgasse 11
Telephon: ++43 5 1703 9417, Telefax: ++43 5 1703 9416

The Approach Tax is no part of the Charges Regulation of Linz Airport Authority and will be invoiced by Austro Control GesmbH. Only in case of cash payment of the airport charges Approach Tax will be collected by Linz Airport Authority also.

NOTICE to "AIR TRANSPORT LEVY"

In accordance with the "Federal Act introducing an Air Transport Levy" (FlugAbgG), introduced by the Austrian Budget Law 2011 (Budgetbegleitgesetz 2011), every holder of an aircraft is obliged to pay a departure tax for passengers departing from Austria, unless exempted from said tax. The tax must be paid to the Austrian Tax Office (Finanzamt für Gebühren, Verkehrssteuern und Glücksspiel).

Further information please find on the Web-side of Austrian Federal Ministry of Finance:

<https://www.bmf.gv.at/egovernment/fon/fuer-flugplatzhalter-und-luftfahrzeughalter/Luftfahrzeughalter-Detailinfo.html>.

Every owner of an aircraft has to provide data concerning this levy to the airport operator; for provision of this data Linz Airport has created a web-portal as follows:

<https://flugabgabe.reg-airports.at/LNZ> .

For log-in data please contact Ms. Tanja Moosbrugger,
e-mail: t.moosbrugger@linz-airport.com ,
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ANNEX TO CHARGES REGULATION:

- List of Services
- Central Infrastructure Facilities

Information:

Due to the currently difficult economic situation in the aviation industry Linz Airport has agreed, to reduce the charges for the year 2022 subject to approval according to the Annex to the Airport Charges Act (FEG) from plus 2.25% (listed in brackets) by one (0.5) percentage points to an adjustment of plus 1.75%. Amounts listed in brackets have been officially approved for the Charges Regulation 2022 on the basis of the Airport Charges Act (FEG), but are not being applied due to the special situation in relation to the CoVid19 pandemic 2022.

I. CHARGES**1. Landing Charge *)**

a) up to 4.000 kg MTOW per landing:

		EUR
	to 1.000 kg	10,75
from 1.001 kg	to 1.500 kg	19,02
from 1.501 kg	to 2.000 kg	31,82
from 2.001 kg	to 2.500 kg	53,01
from 2.501 kg	to 3.000 kg	63,33
from 3.001 kg	to 3.500 kg	73,92
from 3.501 kg	to 4.000 kg	84,54

b) from 4.001 kg MTOW per ton

		EUR	EUR *)
from 5 t	to 200 t	19,91	(20,21)
from 201 t	to 270 t	18,28	(18,56)
from 271 t	to 320 t	17,23	(17,48)
above 321 t		15,81	(16,04)

The charge per landing shall be per ton MTOW or part thereof (e.g. 4.001 kg = 5 tons) however not less than the highest rate in the next lower weight category.

c) regional air traffic 85% of a) or b)

d) For Low Approaches (LAPP's) charges according a) or b) are effective (see also Para III. 1.).

2. Infrastructure Charge *)

The charge shall be:

a) air-side

Tariff Group	Maximum take off weight (t)	EUR	EUR *)
1	to 5	22,18	(22,51)
2	from 6 to 10	36,14	(36,69)
3	from 11 to 18	44,74	(45,41)
4	from 19 to 28	77,05	(78,19)
5	from 29 to 45	139,72	(141,80)
6	from 46 to 58	204,74	(207,79)
7	from 59 to 79	255,52	(259,33)
8	from 80 to 100	299,49	(303,95)
9	from 101 to 130	357,55	(362,86)
10	from 131 to 155	415,70	(421,88)
11	from 156 to 200	533,38	(541,32)
12	from 201 to 270	682,44	(692,59)
13	above 270	991,36	(1.006,10)

b) land-side per departing passenger EUR 2,09 (2,12) *)

c) regional traffic 85% from a) or b)

*) officially approved fee; amounts given in brackets were approved by the authorities based on the Airport Charges Act for Charges Regulations 2022. Due to the special situation in relation to the CoVid19 pandemic 2022, they are not applicable.

- d) The charge for **cargo a/c** with a flight number in international scheduled and charter traffic shall be **75 %** of the respective Infrastructure Charge.
This charge is applicable only if the arrival and departure time are in accordance with time agreed by Linz Airport in advance and if the MTOW of the respective cargo aircraft is higher than 40 tons.
- e) For a/c up to 5 t MTOW, which use the GAC the Infrastructure Charge shall be a lump-sum amount of EUR 22,18 (22,51) *)
- f) General Aviation aircrafts with a MTOW up to 5 to are exempted of the infrastructure charge, if they only use the Ground Handling Service „Follow me“ at landing and take-off.

3. Passenger Service Charge *)

- a) for passengers using the **terminal building**:
- | | |
|--------------------------------|-------------------|
| charge per departing passenger | EUR 18,15 (18,42) |
| in connection with PRM-Charge | EUR 18,95 (19,22) |
- b) for passengers using the **general aviation-center (GAC)**
- | | |
|--------------------------------|-------------------|
| charge per departing passenger | EUR 12,00 (12,18) |
| in connection with PRM-Charge | EUR 12,80 (12,98) |
- c) regional air traffic 85% of a) (not valid for PRM-Charge)
- d) for transfer passenger
- | | |
|-------------------------------|-----------------|
| | EUR 8,29 (8,42) |
| in connection with PRM-Charge | EUR 9,09 (9,22) |

4. Security Charge *)

per departing passenger EUR 18,41 (**)

5. Parking Charge *)

after expiration to the free parking period (= 4 hours) the charge per 24 –hour-period or part thereof (calculated per actual block-to-block time) shall be:

- a) for aircraft up to 4.000 kg MTOW
20% of the respective landing charge applicable.
- b) for aircraft over 4.000 kg MTOW
10% of the respective landing charge applicable.

*) officially approved fee; amounts given in brackets were approved by the authorities based on the Airport Charges Act for Charges Regulations 2022. Due to the special situation in relation to the CoVid19 pandemic 2022, they are not applicable.

***) According to the decision of the Federal Ministry for Transport, Innovation and Technology, a maximum security charge of EUR 21.21 (21.52) *) was approved.

6. Hangar Charge

a) The charge for an a/c with a MTOW as follows is:

	summer- 1.4.-30.9. period	winter- 1.10.-31.3.
up to 4.000 kg ...	EUR 14,30	EUR 21,60

per 500 kg or part thereof and per 24-hour-period or part thereof;

from 4.001 kg to 10 t	EUR 28,60	EUR 43,10
above 10 t .	EUR 30,70	EUR 45,90

per ton or part thereof and per 24-hour-period or part thereof.

Winter-Charge valid for heated hangars only.

b) A separate agreement may be concluded with the civil aerodrome operator for permanent garaging of an a/c in a hangar at Linz Airport.

c) Single moving in or out of the hangar of an a/c for the purpose of hangarage

		EUR
	up to 2.500 kg	14,10
from 2.600 kg	to 6.000 kg	26,70
	from 7 t	79,90

7. Using Charge (UC) according §10(3)FBG for Self Handling Airlines and Suppliers

The charge shall be:

a)

Tariff- group	maximum take off weight (t)	air-side charge EUR	land-side charge EUR
1	to 6	16,70	11,20
2	from 7 to 10	27,90	18,50
3	from 11 to 18	44,80	28,90
4	from 19 to 28	56,10	36,20
5	from 29 to 45	89,60	57,90
6	from 46 to 58	134,00	85,40
7	from 59 to 79	168,50	108,00
8	from 80 to 100	198,00	126,10
9	from 101 to 130	237,30	151,60
10	from 131 to 155	280,80	177,40
11	from 156 to 200	356,30	227,80
12	from 201 to 270	474,30	301,10
13	above 270	666,40	422,20

b) regional air traffic 85% of a)

c) the charge for **cargo a/c** with a flight number in international scheduled and charter traffic shall be:

75 % of the respective Ramp Handling Charge and

60 % of the respective Traffic Handling Charge.

This charge is applicable only if the arrival and departure time are in accordance with time agreed by Linz Airport in advance and if the MTOW of the respective cargo aircraft is higher than 40 tons

8. Charges for Ground Handling Services (GHS)**8.1. Passenger Aircraft**

The Charge shall be:

a)

Tariff-group	Maximum Take Off Weight (tons)	Ramp Handling	Traffic Handling
		EUR	EUR
1	to 6	178,80	122,60
2	from 7 to 10	297,60	204,40
3	from 11 to 18	481,90	321,90
4	from 19 to 28	602,40	402,40
5	from 29 to 45	963,80	643,40
6	from 46 to 58	1.434,40	948,50
7	from 59 to 79	1.802,20	1.198,50
8	from 80 to 100	2.121,20	1.404,40
9	from 101 to 130	2.544,00	1.683,70
10	from 131 to 155	2.965,60	1.975,70
11	from 156 to 200	3.820,30	2.534,90
12	from 201 to 270	5.086,50	3.352,50
13	above to 270	7.142,20	4.696,50

b) regional air traffic 85% of a)

c) for aircrafts, which use the **General Aviation Center (GAC)** following charges are applicable:

Tariff-group	Maximum Take Off Weight (kg)	EUR
1	to 5.000	161,00
2	from 5.001 to 10.000	268,00
3	from 10.001 to 18.000	398,00

From 18.001 kg charges according a) or b) are effective.

8.2. Cargo Aircraft

The Charge shall be:

Tariff-group	Maximum Take Off Weight (tons)	Ramp Handling EUR	Traffic Handling EUR
1	to 6	107,30	61,30
2	from 7 to 10	178,60	102,20
3	from 11 to 18	289,10	161,00
4	from 19 to 28	361,40	201,20
5	from 29 to 45	578,30	321,70
6	from 46 to 58	860,60	474,30
7	from 59 to 79	1.081,30	599,30
8	from 80 to 100	1.272,70	702,20
9	from 101 to 130	1.526,40	841,90
10	from 131 to 155	1.779,40	987,90
11	from 156 to 200	2.292,20	1.267,50
12	from 201 to 270	3.051,90	1.676,30
13	above to 270	4.285,30	2.348,30

For further information concerning cargo terminal-handling charges on Linz Airport we refer to the „Bonded Warehouse Regulations“.

9. Charges for Single Services

Kind of services	Unit	EUR
Apron Bus	drive	58,30
Apron Bus (small)	drive	33,40
Catering Car	drive	45,00
Catering Lifting Car	drive	84,00
Towing Tractor (big)	1/4 h	61,40
Towing Tractor (small)	1/4 h	22,90
Water Car	1/4 h	40,20
Toilett Car	1/4 h	55,40
Refuse Car	1/4 h	20,90
Battery Car	operation	23,50
Starting Unit	1/4 h	58,90
Ground Power Unit (90 KVA)	1/4 h	43,90
Diesel Fork Lift	1/4 h	45,80
Hydraulik Container / Pallet Loader	1/4 h	130,20
Belly Lifter	1/4 h	36,90
Conveyour Belt	1/4 h	45,90
Cleaning Car	1/4 h	26,80
Passenger Steps (wide body a/c)	1/4 h	87,80
Passenger Steps	1/4 h	27,90
VIP-Services GAC	operation	270,00
<u>Transfer of Catering:</u>		
- a/c up to 200 seats	a/c	56,40
- a/c above 200 seats	a/c	140,60

Kind of services	Unit	EUR
Baggage Cart	1/4 h	5,20
Palette Transporter (wide body a/c)	1/4 h	48,70
Palette Transporter	1/4 h	22,90
Palette Container Dollies	1/4 h	12,50
Securing and de-securing of a/c (incl. Material)	operation	29,70
Fire Fighting Car	1/4 h	43,00
Lifting Car	1/4 h	33,00
Ballast Sack	piece	5,70
De-icing Fluid Type 1	litre	8,63
De-icing Fluid Type 4	litre	5,71
Hot Water	litre	0,52
De-icing Unit	1/4 h	46,30
Cabin Heating Unit	1/4 h	27,60
Device Operator	1/4 h	14,30
Assistent Worker	1/4 h	12,10
<u>Refuse-sorting:</u>		
- a/c up to 50 seats	a/c	28,40
- a/c from 51 to 100 seats	a/c	57,10
- a/c from 101 to 150 seats	a/c	85,60
- a/c above 150 seats	a/c	114,10

II. GENERAL PROVISIONS

1. Binding Force of Charges Regulations

In pursuance of Art. 15 of the Zivillflugplatzbetriebsordnung - ZFBO, BGBl No 1962/72 - any user of the facilities and installations of the Airport shall be subject to the present Charges Regulation as Part II of the Civil Aerodrome Conditions of Use.

With the exception of the charges for Single Services (Section I., Para.8.) the charges quoted hereunder shall be flat rates. These flat rates shall be indivisible and shall have to be paid in full even if only parts of the services are utilized.

The flat rates shall fall due with the performance of the service.

2. Definition of Terms

"Maximum take-off weight" (MTOW) = Maximum structural take off weight of the A/C according to the certificate of airworthiness.

The terms **"passenger"**, **"luggage"**, **"cargo"** and **"mail"** used in the present Tariff- and Charge Regulations shall include all those persons and goods that are to be transported in the a/c of the A/C-Holder and Air Carrier, respectively.

The term **"A/C whose Holder is the Republic of Austria"** shall mean all those a/c of the Austrian Federal Authorities and Agencies that are registered as such in the Register of a/c's.

The expression **"Duties of Aviation Authorities"** shall in particular denote

- flights in exercise of the surveillance right pursuant to the LFG.,
- flights pursuant to Article 119(e) LFG.,
- flights for the purpose of testing radio equipment
- flights for the purpose of determining approach and landing procedures,
- flights of the Federal Aircraft Accident commission (Flugunfallkommission), and
- flights of the Search and Rescue Services.

Sorties under Article 145 LFG shall be treated in the same way.

"Flight number" shall be the destination for a flight which is composed of the (three) two-letter-code(ICA0) and/or which additionally is followed by a figure or letter combination.

A **"Technical landing"** shall be a landing where no physical change of load occurs neither after the landing nor before the subsequent take off.

A **"Change of load"** is an increase or decrease or rearrangement of load (passengers, luggage, cargo, mail etc.). Ballast is not load by technical landing.

An **"Emergency Case"** shall be a landing in case of a relevant event (e.g. illness or death of a passenger, technical defect at the a/c etc.) or threat of violence.

A **"Route experience Landing"** shall be a landing for the purpose of technically testing the a/c or familiarizing the crew.

"Air transportation companies" shall be air traffic companies for the commercial transportation of persons and goods by aircraft (para 101 lit.a LFG).

"Passenger" shall be all persons transported by an a/c with the exception of crew members.

"Transit flights" shall be scheduled flights which do not change the flight number during their ground stop.

"Transit-Passengers" shall be passengers whose flight does not change the flight number during its ground stop.

"Transfer-Passengers" shall be passenger whose flight changes the flight number during its ground stop and which

usually use the terminal building when they change the aircraft physically.

"Training flights" shall be flights for training purposes under ZLPV BGBl. 219/15 October 1958 and ZP-decree, respectively, under the supervision of a flight instructor.

"Work flights" shall be flights in the course of which a working process is carried out which does not consist in a transportation or the performance of the flight itself.

Among them shall be in particular: aero-two flights, spreading and spraying flights and other crop dusting flights, flights for the dropping of parachutists, photo flights, aerial surveying flights as well as workshop and hangar flights (see also under "Test- and Trial flights).

"Test flights" shall be flights for the testing of a/c before certification or after the carrying out of maintenance works.

"Trial flights" shall be flights for the stating of the airworthiness of the a/c or the operation fitness of pieces of equipment.

"Ambulance flights" shall be flights for the transportation of seriously ill or seriously injured persons who have already received medical treatment or of emergency patients from one hospital to another and flights according Article 2d) ZARV.

"Rescue flights" shall be flights according Article 2 a) to c) ZARV.

The **"weight class A"**-according to the aircraft register of the Federal Republic of Austria-shall comprise one-engine aeroplanes and rotocraft up to 2.000 kg MTOW irrespective of their number of seats.

"Cargo aircraft" means any aircraft, other than a passenger aircraft, which is carrying goods or property.

"Passenger aircraft" means an aircraft that carries any person other than a crew member, an operator's employee in an official capacity, an authorized representative of an appropriate national authority or a person accompanying a consignment.

"Wide-body aircraft" means term used for high capacity aircraft with double aisles in the passenger cabin and seating configuration exceeding 6-abreast.

"Load" means passengers, luggage, cargo and mail.

"Regional traffic" means scheduled flights from and to LNZ with a/c which have max. 80 seats and max. 45 to MTOW, so far as the distance from LNZ is not more than 1000 km (in Jet-traffic) or 2 hours flying time (in Turboprop-traffic).

"Code-Share" (Code-Sharing-Flights) means different commercial or operational agreements between two or more air traffic companies, where one of them is the flight operating company.

3. Payment of charges

In principle it shall be the a/c operator in scheduled and non-scheduled traffic according to the flight number, or the a/c holder under Article 13 LFG, that shall be liable for the payment of the charges due.

If the A/C operator is not known the a/c owner shall be regarded as a/c operator until he has proven who is or was the a/c operator.

The charges shall be charged in EURO.

All charges are net exclusive of sales tax (V.A.T.).

The charges shall be due immediately and payable in cash. Any other due date shall require the written agreement of the Civil Aerodrome Operator.

All expenses incurred in connection with payment shall be charged to the debtor.

In case the due date agreed upon in writing is however not complied with, penalty interest shall be payable by the debtor in the amount of 8% above the Basic Bank Rate according "1.Euro-Justiz-Begleitgesetz" from the time the amount is due in addition to all dunning, lawyer's and collection expenses.

Balancing of the debtor's claims against Linz Airport Authority claims shall be excluded unless:

- a) Linz Airport Authority becomes insolvent and a counter-claim would become part of the bankruptcy assets.
- b) there exists a legally binding judgement on the counter-claim
- c) Linz Airport Authority has recognized the counter-claim.

The Civil Aerodrome Operator shall reserve the right to demand possible securities such as e.g. guarantee, cash securities, assumption of liability or advance payment before performance.

The Civil Aerodrome Operator shall be entitled to determine the debtor according to para 1 and/or to correct errors of calculation, if any, retroactively.

4. Extension of operating time

For the provision of necessary equipment and personnel to be rendered on special request out of the official operating time as approved for the Civil Aerodrome Operator according to Article 3(1) of the ZFBO, a flat charge of EUR 194,00 irrespective of any other charge has to be paid for each 15-minute period or part thereof plus 15 minutes each lead and lag time.

Official operating hours (local) are:

Monday to Friday	05.30h till 23.00h
Saturday and Sunday	06.00h till 23.00h

Additionally approved operating hours for Cargo Aircrafts: on inquiry

For flights out of official operating time approved for the Civil Aerodrome Operator according Article 3(1) of the ZFBO, for which a Ground Handling Service is claimed, there is to pay besides the above mentioned lumpsum an extra charge of 100 percent of Infrastructure charge according Section I, Number 2.a)(air-side) and an extra charge of 50 percent of Using Charge for Self Handling Airlines and Suppliers, of Traffic Handling Charge and of Ground Handling Charge GAC according to Section I., Para. 7. and 8. of this Charges Regulation.

Irrespective of the above mentioned charge for extension of operating times for flight movements out of the official operating time the compensation of the cost for enlarged service times of the flight security office - prescribed of Austro Control Österreichische Gesellschaft für Zivilluftfahrt mbH - has to be charged from Civil Aerodrome Operator against airport users, anyway cost of ATC have to be paid on causality.

These costs will be invoiced partially to the airport users, if several flights will be operated within the extended operating hours.

Above mentioned lump sums and charges will be also invoiced, if an ordered extension of operating hours will be cancelled and this cancelation is not previously reported at least one hour before end of operating hours to Linz Airport.

5. Place of performance, Jurisdiction

Place of performance shall be LINZ AIRPORT. Jurisdiction shall be the competent court in Linz.

In case of mutual legal relationships resulting from these Charges Regulation, exclusively the law in force in the Federal Republic of Austria shall apply.

Conditions differing from those mentioned below shall be subject to the written approval of the Civil Aerodrome Operator.

6. Miscellaneous

For Exemptions and reductions see also Section IV.

The Annex I, List of Services for Ground Handling shall be an integral part of these Charges Regulation.

The above provisions shall apply to all Sections of the present Charges Regulation.

III. COMMENTS TO CHARGES

1. Landing charge *)

A charge shall be payable by a User in compensation of the use of the landing facilities and installations (including lighting facilities), of the parking areas during the time for which no Parking Charge is to be paid, of the marshalling in and out of the a/c, as well as of the utilization of the Terminal and Cargo Buildings.

The basic right of the Civil Aerodrome Operator to this charge shall accrue at the moment the a/c touches the ground of that Civil Aerodrome.

Flights within operating hours shall be subject to charges, even if no landing is carried out at Linz Airport and these flights (LAPP's / Low Approaches) are registered by Air Traffic Control (Austro Control) in the "Abflug- und Landeliste" - List of take offs and landings of Linz Airport.

For the purpose of determining the bases of assessment the A/C-Operator, the A/C-Holder, the Air Traffic Company or the A/C-owner shall provide the Civil Aerodrome Operator with suitable information.

The **basis of assessment** for the Landing Charge shall be the Maximum-Take- Off-Weight (MTOW).

The charge per landing shall be per ton MTOW or part thereof (e.g. 4.001 kg = 5 tons) however not less than the highest rate in the next lower weight category.

2. Infrastructure Charge *)

The carrier/aircraft operators are liable for the payment of a charge for the use of the „Central Infrastructure Facilities“ according to Para. 1. no. 7 and Para. 5 Subsec. 4 FBG.

The **basis of assessment** for the **air-side** charge shall be the MTOW per ton. The classification of an aircraft into a tariff group shall be made on the basis of the MTOW.

The **basis of assessment** for the **land-side** charge shall be the number of departing passengers.

For General Aviation aircrafts weighing under 5 to MTOW using the General Aviation Center the Infrastructure Charge according Section I., Para. 2. e) will be charged only, if a Ground Handling Service according Section I., Para. 8. will be enlisted.

3. Passenger Service Charge *)

For the use of the passenger terminal buildings including all their facilities and installations by departing passengers a charge shall be payable.

The basic claim of the civil aerodrome operator to this charge shall arise with the acceptance for transportation.

For determining the basis of assessment the flight operator or the a/c holder or the air carrier or the a/c owner shall have to provide the civil aerodrome operator with adequate data.

The **basis of assessment** for the Passenger Service Charge shall be the number of departing passengers.

Not included in the basis of assessment shall be:

- A) Children under two years.
- B) Transit passengers who are using the passenger installations and equipment in the course of a technical a/c failure connected with a change of a/c.
- B)-1. Until further notice the airport operator renounces the passenger service charge for disembarking transit passengers.
- C) Passengers carried by an aircraft of the weight class A.
- D) Personnel of air transportation companies on duty travel holding a free ticket as well as persons having government request status with a 100 % exemption from the air fare.
- E) Persons whose presence aboard an a/c is absolutely necessary during Training-, Work-, Test- and Trial flights.
- F) Parachutists when departing for bailing out.
- G) Persons whose presence aboard an a/c is absolutely necessary during Flight rescue and Flight ambulance operations in performing their medical tasks (e.g. doctors, medical personnel).
- H) Persons whose presence aboard an a/c is absolutely necessary during sorties.

4. Security Charge *)

According to the "Federal Law, which issues rules for security measures in the area of Civil Aviation (Luftfahrtsicherheitsgesetz 2011 - LSG 2011 and EU-Aviation Security Decree Nbr. 300/2008)" each air transport company has to pay a Security Charge for each passenger departing from Linz Airport.

The **basis of assessment** for the Security Charge shall be the number of departing passengers according Para. III., 3. Passenger Service Charge.

5. Parking Charge *)

A charge shall be payable for the use of the parking area of the Civil Aerodrome Operator by an a/c.

The claim of the Civil Aerodrome Operator to that charge accrue at the moment the a/c has been parked or is being moved to the parking position

The parking charge shall be payable for every 24-hours-period or part thereof calculated as per beginning of actual block-to-block time.

For a/c permanently parked at the Airport a special agreement can be signed for a guaranteed parking position with securing possibilities for the parked a/c depending on the positions available.

6. Hangar Charge

According to Article 12 of the ZFBO a charge shall be payable in compensation of garaging an a/c in a hangar.

An a/c may be moved in and/or out of the hangar by the Civil Aerodrome Operator only.

Garaging will be carried out against an order in writing only.

Damages assessed at an a/c have to be reported immediately to the Civil Aerodrome Operator. For damages assessed later no liability will be taken over by the Civil Aerodrome Operator.

The title of the Civil Aerodrome Operator to that charge shall accrue from the time the a/c is handed over to the Civil Aerodrome Operator for the purpose of hangarage.

The **basis of assessment** for the charge to be paid shall be the MTOW.

A separate Agreement may be concluded with the Civil Aerodrome Operator for permanent garaging of aircraft in a hangar at Linz Airport.

For **single moving in our out** of the hangar of an a/c for the purpose of hangarage a charge has to be paid.

The basis of assessment for the charge to be paid shall be the MTOW rounded to the next higher 100 kg value and to the next higher ton in case of over 6.000 kg MTOW respectively.

The moving in or out of the hangar of an a/c for the purpose of carrying out works by outside companies are calculated with the rates for Single Service (see Section I, Para. 9. Charges for Single Services).

7. Using Charge (UC) according §10(3)FBG for Self Handling Airlines and Suppliers

For the provision of further facilities according § 10(3), FBG (Provision of equipment and facilities, general marketing activities, expenses related to airport operational duties) a charge has to be paid from Self Handling Airlines or Suppliers.

The **basis of assessment** for the charge to be paid shall be the MTOW per ton. The classification of an aircraft into a tariff group shall be made on the basis of the MTOW.

For aircrafts up to 5 t MTOW using the General Aviation Center the Using Charge according Section I., Para. 7. will be charged only, if an Infrastructure Charge according Section I., Para. 2. is applicable.

8. Charges for Ground Handling Services (GHS)

A charge shall be payable for the performance of ground handling services by Linz Airport according to the annex of the FBG.

Services, facilities and equipment see annex to this Tariff- and Charge Regulations, List of Ground Handling Services according IATA-GHA. The charge is payable, if an a/c of above 5 t MTOW lands or takes off.

If ground handling services are rendered to users - upon their special request - of a/c up to 5 t MTOW, the charge for these services shall be calculated according to the rates for Ground Handling Services, Section I, Para. 8.d) Charges for Ground Handling Services GAC.

The GHS according the annex to the FBG are accumulated to the following types of charges:

A. Ramp Handling Charge = RHC**B. Traffic Handling Charge = THC****C. Ground Handling Charge GAC = GAC**

The claim of the Civil Aerodrome Operator to the respective charge for Ramp- and/or Traffic Handling and for the GAC Handling Charge shall accrue from performance of the first activity necessary for it.

The assessment basis for the Charges for Ground Handling Services shall be allocated on the basis of the MTOW per ton or part thereof.

A/C shall be classified in the respective charge according to the applicable MTOW.

The **cargo aircraft charge** is applicable under following conditions only:

- arrival and departure time are in accordance with time agreed with Civil Aerodrome Operator in advance and
- the MTOW of the respective cargo aircraft is more than 40 tons.

The Handling Charge according to para I. 8. d) for aircrafts, which use the GAC is always applicable except for resident commercial aviation companies, flight clubs and private aircraft holders at Linz Airport, which handle their aircrafts and passengers by themselves according to §14 (3) ZFBO, respectively aircrafts up to 5 tons only upon request.

The basic claim of the Civil Aerodrome Operator to the Charges for Ground Handling Services shall arise with the first required or requested action for this service.

9. Charges for Single Service

Single Services shall be those Services rendered by the Civil Aerodrome Operator which either exceed the global services – Ground Handling Services Section I, para. 8. or which can in addition thereto be provided to holders of an a/c with a MTOW of up to 5 t upon special request under this Section in the form of Single Services without prejudice to the total liability of the Civil Aerodrome Operator.

The **unit of assessment** for equipment and services rendered shall be one drive (there and/or back), 15- min.-period or part thereof, or one operation, etc.

All vehicles and equipment are on principle provided together with staff of the Civil Aerodrome Operator only.

The claim of the Civil Aerodrome Operator to the Charges for Single Services arises with the acceptance of the order by the Civil Aerodrome Operator.

The charges for the provision of manpower, material, equipment and vehicles not enlisted in Section I., Para. 9., Charges for Single Services shall in each case be determined by the Civil Aerodrome Operator and notified by posting.

IV. EXEMPTIONS AND REDUCTIONS

1. General

For the kinds of charges listed under Section I. the following exemptions or reductions shall be applicable under certain conditions.

The basic claim of a user (Air Traffic Company or a/c-Holder) to an exemption from and/or reduction on the charge to be paid shall arise when it is proved that the condition tied to the respective charge in question prevails.

A reduction can be claimed only for one reason and not for several ones per kind of charge and this reduction shall be valid only for the charge it is intended for.

2. Bases of Assessment and Rates

The rate of exemption (=100 % reduction) or reduction shall be calculated for each kind of charge

- Landing Charge = LC
- Passenger Service Charge = PSC
- Parking Charge = PC
- Infrastructure Charge = ISC
- Using Charge (according Para. 10 FBG = UC
- Charges for Ground Handling Services
 - Ramp Handling Charge = RHC
 - Traffic Handling Charge = THC
 - Ground Handling Charge for GAC = GAC

in a rate of percentage as reduction on the calculated sum of charges.

Those kind of charges which are to be paid in full shall be indicated by "0" and those for which no charge is applicable in this weight category by "-".

The rate of reduction per kind of charge shall be:

Kind of exemption or reduction	Rate of reduction in %											GAC	
	LC		PSC	PC	ISC		UC		RHC		THC		
	up 4t	to 5t	-	-	up 22t	to 23t	up 5t	to 6t	up 5t	to 6t	up 5t		to 6t
1.1.	A/C whose holder is the Republic of Austria, performing duties of Public Authorities												0
1.2.	Military-A/C acc. § 11(2) LFG, whose holder is the Republic of Austria....												0
1.3.	A/C performing flights free of charge for the purpose of military national defence (according Section. 79, Para. 1, B-VG)												0
2.	A/C performing duties of												
2.1.	Aviation Authorities												0
2.2.	sorties under Article 145 LFG ...												0
2.3.	rescue flights (primary) ...												0
3.	A/C of air transportation companies for the purpose of training for route experience flights, instruction and training flights ...												0
4.	A/C with flight number in the event of												
4.1.	emergency cases ...												50
4.2.	bomb threat ...												50
4.3.	technical landing ...												50
4.4.	return landing within 1 hour ...												50
4.5.	return landing after 1 hour ...												50
4.6.	return landing and reloading in the relief A/C:												
4.6.1.	A/C returned within 1 hour ...												100
4.6.2.	A/C returned after more than 1 hour ...												100
4.6.3.	landed relief A/C ...												50
4.7.	Transit flights ...												35
5.	A/C for the purpose of training for the General Aviation:												
5.1.	for obtaining a Private- or Commercial Pilot Licence ...												-
5.2.	Extension of one in 5.1. mentioned licence ...												-
6.	Gliders and parachutists (excluding motor gliders) ...												-
7.	PSC for General Aviation (excluding Commercial Aviation) passengers carried by an A/C of the weight class 'A'												-

In case of a charge exemption according Para. 1.3. the Federal Ministry of Defence has to obtain the consent of Linz Airport Authority.

The reductions under Item 5. are only applicable for Austrian training companies, which have the appropriate training permission of the Aero-nautical Authority for Linz Airport. No reduction according Item 3. and 5. is given, if such flights are operated between Saturday 12.00 a.m. and Sunday 11.00 p.m. (local time) or at legal holidays.

The reductions under Items 2., 3. and 4.3. through 4.6. and 5. shall be only applicable, if flights have been expressly registered as such with the Civil Aerodrome Operator prior to or, at the latest, immediately after occurrence of the event and if, particularly for the purpose of settling of accounts, the Civil Aerodrome Operator has been notified of the flight type quoted under Items 3. and 5. and of the data relevant for the training (air transportation company, A/C, flight instructor, and student pilot). The rates of reduction listed under Item 3. shall be applicable only if the flights serve the sole purpose of familiarizing an a/c crew.

Special arrangements can be made with the Civil Aerodrome Operator for instruction and training programmes extending over a lengthy period of time as well as in case an Air Traffic Company undertakes to carry out its instruction and training flights exclusively at this Civil Aerodrome.

V. INCENTIVES

If the committed assumptions meet the requirements of the **"Incentive Programme for Linz Airport"** the Civil Aerodrome Operator reserves his right to grant incentives. The basic claim of an airport user (air traffic company or aircraft owner) to grant an incentive for the payment of a charge arises, when a written contract for the granting of an incentive has been signed as well as the fulfilment of the added preconditions for the respective incentive has been proved.

VI. PRM-Charge

For assistance at Linz Airport according to Decree Nbr. 1107/2006 of the European Parliament and Council from July 5th, 2006 every departing passenger has to pay a charge.

This assistance makes it possible for disabled people and persons with reduced mobility to get to and from an aircraft from or to a specially marked point at Linz Airport including embarking or disembarking. A high and equally good service level should be ensured.

The **basis of assessment** for the PRM-Charge shall be the number of departing passengers according Para III., 3. Passenger Service Charge and will be collected in connection with this charge.

The **Charge per Passenger** is **EUR 0,80**.

A N N E X

to

CHARGES REGULATION

**TRANSLATION ONLY
THE GERMAN TEXT SHALL PREVAIL**

Civil Aerodrome Operator

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**List
of
Services
provided by

LINZ AIRPORT**

These services are in accordance with the recommendations
Edition January 2018, of IATA-GHA (STANDARD GROUND HANDLING AGREEMENT)
considering local conditions.

1. DEFINITION OF TERMS

For the sake of clarity, terms used in this Annex are defined hereunder:

Passengers: all persons transported by an a/c with the exception of crew members

Cargo and Mail: includes the Carrier's service cargo and company mail.

Airport Terminal: comprises all buildings used for arrival and departure handling of aircraft.

Loads: means baggage, cargo, mail and any aircraft supplies including ballast.

ULD

(Unit Load Devices): means a container or aircraft pallet (with or without net) designated to enable individual pieces baggage, cargo or mail to be assembled and carried.

2. KINDS OF SERVICES

Those services of personnel and utilization of equipment and facilities which are marked on the left margin of each page with the following designation:

LC are included in the Landing Charge.

PSC are included in the Passenger Service Charge.

PRM are included in the PRM-Charge.

SC are included in the Security Charge.
(These Services will be provided in accordance to Federal Law, which issues rules for security measures in the area of Civil Aviation (Luftfahrtsicherheitsgesetz 2011 - LSG 2011)", Para. 5 for Austrian Security Authorities.)

PC are included in the Parking Charge.

ISC are included in the Infrastructure Charge.

HC are included in the Hangar Charge.

RHC are included in the Ramp Handling Charge.

THC are included in the Traffic Handling Charge.

GAC are included in the Ground Handling Charge GAC.

SSC are Single Services provided on special request and against separate charge.

X These services shall not be provided.

LVG Carrier

A/C Aircraft

One single handling procedure comprising the arrival and subsequent departure of one and the same aircraft shall be charged at the rates according to the Charges Regulation of Linz Airport valid at that time.

SECTION 1 - MANAGEMENT FUNCTIONS

				personnel, equipment, Loads, documentation of third party(ies).
	1.1 Representation			
SSC	1.1.1	(a) provide (b) arrange for 1. guarantee 2. bond to facilitate the Carrier's activities.	THC 1.3.6	Meet aircraft upon arrival and liaise with crew.
			SSC 1.3.7	Decide on non-routine matters.
			SSC 1.3.8	Verify dispatch of operational messages.
THC	1.1.2	Liaise with local authorities.	SSC 1.3.9	Note irregularities and inform the Carrier.
THC	1.1.3	Indicate that the Handling Company is acting as handling agent for the Carrier.		1.4 Station Management
PSC	1.1.4	Inform all interested Parties concerning schedules of the Carrier's aircraft.	SSC 1.4.1	Provide representative on behalf of the Carrier to act a) exclusively b) non-exclusively
	1.2 Administrative Functions		ISC 1.4.2	The Handling Company is authorised to represent the Carrier's interest with regard to resolving governmental and local authorities matters.
ISC	1.2.1	Establish and maintain local procedures		
ISC	1.2.2	Take action on communications addressed to the Carrier.	SSC 1.4.3	Attend local airport meetings on behalf of the Carrier a) report to the Carrier results/contents of the meetings b) Act, vote and commit on behalf of the Carrier
THC	1.2.3	Prepare, forward, file and retain for a period specified, messages/reports/statistics/documents and perform other administrative duties in the following areas. (a) station administration (b) passenger services (c) ramp services (d) load control (e) flight operations (f) cargo services (g) mail services (h) support services (i) security (j) aircraft maintenance (k) other, as specified	SSC 1.4.4	The Handling Company will be authorised to (a) solicit (b) negotiate (c) commit services on behalf of the Carrier, with expenditure/commitment limit to be specified, at the following locations 1. airport lounges 2. baggage delivery services 3. janitorial 4. newspapers delivery 5. laundry services 6. porters 7. other as specified
X				
THC	1.2.4	Maintain the Carrier's manuals, circulars, and other operational documents connected with the performance of the services.		
SSC	1.2.5	(a) Check (b) Sign (c) Forward on behalf of the Carrier items including, but not limited to, invoices, supply orders, handling charge notes, work orders	X 1.4.5	Negotiate and secure slot(s) and airport facilities, as available, on behalf of the Carrier.
			SSC 1.4.6	a) Prepare b) Request c) Obtain the Carrier's 1. Landing; 2. Overflying; 3. Other, as specified Permission, at the Airport location(s), as defined for i) Seasonal/Scheduled flights; ii) AD HOC flights
SSC	1.2.6	Effect payment, on behalf of the Carrier, including but not limited to: (a) airport, customs, police and other charges relating to the services performed. (b) out-of-pocket expenses, accommodation, transport.		
	1.3 Supervision and/or Co-ordination)			
SSC	1.3.1	a) Supervise b) Co-ordinate services contracted by the Carrier with third party(ies).	SSC 1.4.7	Perform and report quality/performance measurements
SSC	1.3.2	Provide Turnaround coordinator (TRC)	SSC 1.4.8	Handle the contents of Carrier's company mail pouches
SSC	1.3.3	Ensure that the third party(ies) is(are) informed about operational data and Carrier's requirements in a timely manner.	SSC 1.4.9	Provide a Complaints Resolution Officer (CRO), authorized to act on behalf of the Carrier.
SSC	1.3.4	Liaise with the Carrier's designated representative		SECTION 2 - PASSENGERS SERVICES
				2.1 General
SSC	1.3.5	Verify availability and preparedness of	PSC 2.1.1	Inform passengers and/or public about time of

		arrival and/or departure of Carrier's aircraft and surface transport.				Immigration fines in the following cases: 1. Expired Passports/Visas or Passports/Visas without the minimum required validity at the day of entry 2. Non-Existence of Visa/Necessary Travel Document required by destination or transit station(s). (Excluding passports damaged or missing at point of transit or entry).
THC	2.1.2	Make arrangements for, transfer and transit passengers and their baggage and inform them about services available at the airport.				
THC	2.1.3	When requested by the Carrier a) Provide b) arrange for special equipment, facilities and specially trained personnel, for assistance to				In the event that the Handling Company does not have access to information that verifies visa validities and entry conditions for the passenger's final destination and transit point(s), the Handling Company shall not be liable for immigration fines in the event of non-bona fide travel documents or other events, which are outside of their control. In the event an immigration fine is announced or raised against the Carrier, the Carrier will make available to the Handling Company all supporting documents to investigate the matter.
PRM		1. unaccompanied minors 2. persons with reduced mobility (PRMs) 3. VIPs 4. transit without visa passengers (TWOVs) 5. deportees				
PRM		6. special medical transport 7. others, as specified				
THC	2.1.4	(a) Provide (b) Arrange for passenger assistance when flights are interrupted, delayed or cancelled. Such assistance shall include: 1. meal vouchers 2. rebooking 3. transportation 4. hotel accommodation 5. personnel				(b) Enter passenger and/or travel document information into Carrier's and/or government system at the following locations: 1. check-in area 2. lounge 3. transfer counter 4. gate 5. off airport 6. other as specified in Annex B
THC	2.1.5	Arrange storage of baggage in the bonded store	X			
				SSC		
				SSC		
THC	2.1.6	a) Notify the Carrier of complaints and claims made by the Carrier's passengers. b) process such claims, as specified			THC	2.2.4 (a) Weigh and/or measure checked and/or cabin baggage, (b) Record baggage figures for 1. initial flight. 2. subsequent flight(s) at following locations: (a) check-in area (b) lounge (c) transfer counter (d) gate (e) off airport (f) other as specified
THC	2.1.7	Report to the Carrier any irregularities discovered in passenger and baggage handling.				
SSC	2.1.8	a) Provide b) Arrange for			X	
ISC		1) check-in counter(s)				
ISC		2) service counter(s)			SSC	
X		3) transfer counter(s)			SSC	
SSC		4) lounge facilities				
SSC		5) set up of Carrier specific items, such as but not limited to carpets, mobile signage, queuing control stanchions			THC	2.2.5 Excess baggage (a) Determine excess baggage (b) Issue excess baggage ticket (c) Collect excess baggage charges (d) Detach applicable excess baggage Coupons at the following locations: 1. check-in area 2. lounge 3. transfer counter 4. gate 5. off airport 6. other as specified
SSC		6) other services as specified				
SSC	2.1.9	Perform the following ticketing/sales functions (a) reservations (b) issuance of transportation documents (c) ancillary services (d) e-ticketing as specified (e) other as specified			X	
					SSC	
					SSC	
	2.2	Departure				
SSC	2.2.1	Perform pre-flight editing			THC	2.2.6 Tag (a) checked baggage (b) cabin baggage for 1. initial flight. 2. subsequent flight(s). At the following locations: (a) check-in area (b) lounge (c) transfer counter (d) gate (e) off airport (f) other as specified
THC	2.2.2	Check and ensure that tickets are valid for the flight(s). (The check shall not include the fare). At the following locations: (a) check-in area (b) lounge (c) transfer counter (d) gate (e) off airport (f) other as specified			X	
					SSC	
					SSC	
THC	2.2.3	(a) Check travel documents for the flight(s) concerned within the booking. Handling Company shall be liable for			ISC	2.2.7 Effect conveyance of checked baggage to the baggage sorting area at the following locations:

		(a) check-in area (b) lounge (c) transfer counter (d) gate (e) other as specified			transportation documents (flight coupons, or other flight related documents) uplifted from departing passengers
X					
SSC			THC	2.2.17	Perform post-flight editing
ISC	2.2.8	Effect conveyance of Out of Gauge (OOG) checked baggage to the baggage sorting area at the following locations: (a) check-in area (b) lounge (c) transfer counter (d) gate (e) other as specified			
				2.3	Arrival
X			RHC	2.3.1	(a) perform (b) arrange for opening/closing aircraft passenger doors.
SSC			THC	2.3.2	Direct passengers (a) from aircraft through controls (b) arriving from the airport, in case of off airport services.
SSC	2.2.9	Collect airport and/or any other service charges from departing passengers at the following locations: (a) check-in area (b) lounge (c) transfer counter (d) gate (e) other as specified	ISC	2.3.3	(a) provide (b) arrange for 1. Transfer counter 2. Connection services 3. Baggage recheck
			X		
THC	2.2.10	(a) Carry out the Carrier's seat allocation or selection system (b) Issue boarding pass(es) (c) Detach applicable flight coupons for 1. initial flight. 2. subsequent flight(s) at the following locations: (a) check-in area (b) lounge (c) transfer counter (d) gate (e) off airport (f) other as specified	THC	2.3.4	Handle lost, found and damaged property matters. (a) Provide (b) Arrange for 1. acceptance of baggage irregularity reports 2. entering of data into baggage tracing system 3. maintaining and monitoring baggage tracing system files for period specified 4. making payments for incidental expenses 5. delivery of delayed baggage to passengers 6. handling of communications with passengers 7. repair or replacement of damaged baggage 8. handling of baggage in between locations as specified
X					
SSC					
SSC					
THC	2.2.11	Handle (a) Denied Boarding process (b) Denied Boarding Compensation at the following locations: 1. check-in area 2. lounge 3. transfer counter 4. gate 5. other as specified			
X				2.4	Inter-modal Transportation by rail, road or sea
SSC			SSC	2.4.1	Carry out passenger and baggage handling as described in Sub-Sections 2.1, 2.2 and 2.3, as stipulated in Annex B, substituting "rail, road or sea transportation" for "aircraft", and "flight(s)", and "terminal" for "airport".
THC	2.2.12	Direct passengers (a) through controls to departure gate (b) to connecting transport to the airport, in case of off airport services.			
SSC					
THC	2.2.13	Handle upgrade/downgrade functions at the following locations: (a) check-in area (b) lounge (c) transfer counter (d) gate (e) other as specified	SSC	2.4.2	Direct departing passengers to connecting transport.
X			SSC	2.4.3	Load baggage on connecting transport, as directed by the rail, road or sea transport operator.
SSC			SSC	2.4.4	Handle arriving passengers and baggage from the rail, road or sea transport operator.
THC	2.2.14	Handle standby list at the following locations: (a) check-in area (b) lounge (c) transfer counter (d) gate (e) other as specified	SSC	2.4.5	Direct arriving passengers through controls to the Carrier's flight departure services.
X			SSC	2.4.6	Offload baggage from connecting transport, as directed by the rail, road or sea transport operator and transfer it to the Carrier's airport services.
SSC					
THC	2.2.15	At the gate perform (a) verification of cabin baggage (b) boarding process (c) reconciliation of passenger numbers with aircraft documents prior to departure (d) other gate functions, as specified			
					SECTION 3 - RAMP SERVICES
				3.1	Baggage Handling
SSC	2.2.16	(a) collect (b) reconcile (c) handle and forward to Carrier	ISC SSC	3.1.1	Handle baggage in 1. baggage sorting area. 2. other location(s) as specified.

	3.1.2	Segregate baggage as specified.	RHC		1. Ground power unit (Provision of GPU in excess of 45 minutes will be charged separately)
	3.1.3	Priority Baggage (a) Provide (b) Arrange for 1. Sortation of priority baggage 2. Load priority baggage in accordance with Carrier's instructions 3. Prioritise delivery of priority baggage to claim area	X SSC SSC SSC		2. Fixed ground power 3. Cooling unit 4. Heating unit 5. Air start unit
				3.5 Ramp to Flight Deck Communication	
	3.1.4	Prepare for delivery onto flights (a) bulk baggage (b) ULDs (c) baggage accepted at a location as specified.	RHC RHC	3.5.1	Provide headsets.
ISC ISC SSC				3.5.2	Perform ramp to flight deck communication (a) during push-back. (b) during tow-in. (c) during engine starting. (d) for other purposes.
	3.1.5	Establish number and/or weight of (a) bulk baggage (b) built-up ULDs and provide the load control unit with the information.			
				3.6 Loading and Unloading	
	3.1.6	Offload (a) bulk baggage (b) ULDs.	RHC SSC X	3.6.1	(a) Provide (b) Arrange for (c) Operate 1. passenger steps. 2. flight deck steps. 3. loading bridges.
ISC	3.1.7	Deliver to claim area (a) baggage (b) Out of Gauge (OGG)		3.6.2	(a) Provide (b) Arrange for 1. passenger 2. crew transport between aircraft and airport terminals.
ISC	3.1.8	Transfer baggage (a) Provide (b) Arrange for 1. Sortation of transfer baggage. 2. Storage of transfer baggage prior to dispatch (storage time limits to be specified). 3. transport of transfer baggage to the sorting area of the receiving carrier.	RHC SSC RHC	3.6.3	(a) Provide (b) Arrange for (c) Operate equipment for loading and/or unloading.
X					
RHC	3.1.9	Handle crew baggage	RHC	3.6.4	(a) Provide (b) Arrange for delivery and pick-up of 1. Baggage 2. Mobility devices at aircraft doors or other agreed points.
	3.1.10	Baggage Tracking (a) Provide (b) Arrange for (c) Operate system to provide: 1. Evidence of acquisition; 2. Evidence of delivery; 3. Inventory of bags, upon departure of flight; 4. Data exchange (e.g. with other airlines)	RHC	3.6.5	(a) Provide (b) Arrange for assembly and transport of 1. Baggage 2. General cargo 3. Special shipments 4. Mail 5. Documents 6. Company mail between agreed points on the airport.
		3.2 Marshalling			
LC	3.2.1	(a) Provide (b) Arrange for marshalling at arrival and/or departure.		3.6.6	(a) Unload aircraft, returning lashing materials to the Carrier. (b) Segregate Loads at the aircraft (c) Load and secure Loads in the aircraft (d) Redistribute Loads in aircraft. (e) Operate in-plane loading system. (f) Report final load distribution to the Load Control unit.
		3.3 Parking	RHC		
LC	3.3.1	(a) Provide (b) Position and/or remove wheelchocks.	SSC		
SSC	3.3.2	(a) Provide (b) Position and/or remove 1. landing gear locks. 2. engine blanking covers. 3. pilot covers. 4. surface control locks. 5. tailstands and/or aircraft tethering. 6. safety cones. 7. other items as specified.	RHC SSC	3.6.7	Open, close and secure aircraft hold doors. (a) aircraft lower deck (b) aircraft main deck
		3.4 Ancillary Items		3.6.8	(a) Provide (b) Arrange for ballast.
	3.4.1	(a) Provide (b) Arrange for (c) Operate	SSC	3.6.9	(a) Provide (b) Arrange for safeguarding of all Loads requiring special handling during

1. loading/unloading
2. transport between aircraft and designated point on the airport.

opinion of the AWG BGBl.325/1990 i.d.g.F.
The acceptance of „not sorted waste“ is possible against separate charge.

	3.7 Safety Measures	RHC	3.10.1 Clean
RHC	3.7.1 (a) Provide		(a) flight deck, if specified, under the control of a person authorised by the Carrier
	1. portable fire extinguisher on motorized/self-propelled ramp equipment		(b) passenger and crew compartments (other than flight deck)
	2. ramp fire extinguisher		1. empty ash trays.
	(b) arrange for		2. dispose of litter.
	1. attendance of airport fire services at aircraft.		3. clear waste from overhead stowage
	2. ramp fire extinguisher		4. wipe tables
SSC	3.7.2 Perform visual external safety/ground damage inspection of		5. seats, seat back pockets and passenger service units
	(a) doors and panels and immediate surroundings		6. floors
	(b) Other inspection items as specified		7. empty refuse bins
	1. immediately upon arrival		8. surfaces in pantries, galleys (sinks, working surfaces, ovens and surrounds) and toilets (wash basins, bowls, seats, mirrors and surrounds)
	2. immediately prior departure and communicate the results to flight crew or Carrier's representative.		9. remove, as necessary, any contamination caused by airsickness, spilled food or drink and offensive stains
SSC	3.7.3 Check that all doors and access panels are properly closed and locked.		10. telephones, screens and other equipment
			11. inside windows.
	3.8 Moving of Aircraft	RHC	3.10.2 Remove and dispose of
SSC	3.8.1 (a) Provide		(a) litter/waste
	(b) Arrange for		(b) food and food-related material (galley waste).
	1. Tow-in and/or push-back of aircraft		
	2. Towing of aircraft between other points		
	3. Cockpit brake operator in connection with towing	RHC	3.10.3 Perform cabin dressing
	4. Wing-walker(s)		(a) Blankets/duvets (fold/place in designated locations)
SSC	3.8.2 a) Tow bar to be provided by the Carrier	RHC	(b) Arrange seat belts
	b) Tow bar to be provided by the Handling Company	SSC	(c) Make up berths including crew
	c) Store and maintain tow bar(s) provided by the Carrier	SSC	(d) Replace head rests
		SSC	(e) Replace pillow covers
		SSC	(f) Restock toilet items
		SSC	(g) Replace/restock seat back pocket items
		SSC	(h) Other cabin items as specified
	3.8.3 (a) Provide		1. Materials provided by the Carrier
	(b) Install		2. Materials provided by the Handling Company
	(c) Remove		
	Aircraft steering bypass pin.	SSC	3.10.4 (a) Disinfect
			(b) Deodorize
	3.9 Exterior Cleaning		aircraft with
	3.9.1. Perform cleaning in accordance with Carriers written instructions of		1. materials provided by Carrier
RHC	(a) flight deck windows		2. materials provided by Handling Company
SSC	(b) cabin windows.	SSC	3.10.5 (a) Provide
RHC	(c) aircraft integral steps		(b) Arrange for
SSC	(d) slats and leading edges		laundrying of
SSC	(e) wings		1. cabin items (blankets/duvets/pillow cases)
	1. upper surface		2. linen
	2. lower surface	SSC	3.10.6 Clean
SSC	(f) flaps (extended)		(a) cargo compartments
	1. upper surface		(b) ULDs
	2. lower surface		
SSC	(g) ailerons		3.11 Toilet Service
	1. upper surface		
	2. lower surface	RHC	3.11.1 (a) Provide
SSC	(h) engine nacelles and pylons		(b) Arrange for
SSC	(i) fuselage		1. Servicing (empty, clean, flush and replenish fluids).
	1. upper surface		2. trituruator/disposal service
	2. lower surface		
SSC	(j) horizontal stabiliser		3.12 Water Service
SSC	(k) vertical stabiliser		
SSC	(l) landing gear	RHC	3.12.1 (a) Provide
SSC	(m) wheel well		(b) Arrange for
		SSC	1. Draining tanks.
		RHC	2. Replenish tanks (water standard as specified)
		SSC	3. Water quality tests.
	3.10 Interior Cleaning		
Indication:	So far as it's not differently defined in the following „waste“ refers to „sorted waste“ in the		

	3.13 Cabin Equipment	THC	4.1.1	Deliver load control related documents between aircraft and airport buildings and vice versa.
SSC	3.13.1 Rearrange cabin by (a) removing (b) installing (c) repositioning cabin equipment, for example, seats and cabin divider(s)	THC	4.1.2	(a) Process (b) Sign documents and information, including but not limited to, loading instructions, load and trim sheets, Captain's load information and manifests where: 1. Load Control is performed by the Handling Company 2. Handling Company is performing inputs/updates when Load Control is performed by the Carrier or third party
	3.14 Storage of Cabin Material			
SSC	3.14.1 a) Provide b) Arrange for storage space for the Carrier's cabin material.			
SSC	3.14.2 Take inventory.		4.2. Communications	
SSC	3.14.3 (a) Provide (b) Arrange for replenishment of stocks	THC	4.2.1	Inform all interested Parties concerning movements of the Carrier's aircraft.
	3.15 Catering Ramp Handling	THC	4.2.2	(a) Compile, receive, process and send all messages in connection with the services performed by the Handling Company. The Handling Company is authorized to use Carrier's originator code or double signature procedure (b) Inform the Carrier's representative of the contents of such messages
RHC	3.15.1 Unload/load and stow catering supplies from/on aircraft.			
SSC	3.15.2 Transfer catering supplies on aircraft. (a) between lower holds and galleys and vice versa (b) between galleys	THC	4.2.3	(a) Provide (b) Operate means of communication between the ground station and the Carrier's aircraft.
RHC	3.15.3 Transport catering supplies between aircraft and designated points.			
	3.16 De-Icing/Anti-Icing Services and Snow/Ice Removal		4.3 Flight operations	
SSC	3.16.1 Remove contamination such as snow, slush, ice, frost, rime or similar from aircraft without using de-icing/anti-icing fluid.	X	4.3.1	Inform the Carrier of any known project affecting the operational services and facilities made available to its aircraft in the areas of responsibility as specified.
X	3.16.2 Perform "Contamination Check" and inform flight crew or Carrier's representative of results.	SSC	4.3.2	(a) Provide (b) Arrange for meteorological documentation and aeronautical information 1.at the airport location(s), as defined 2.at different airport location(s)
X	3.16.3 If required, perform aircraft type specific checks (e.g. clear ice check, clean wing check, etc.).	SSC	4.3.3	(a) Provide (b) Arrange for delivery of flight operations related documentation to the aircraft and obtain signature of the pilot-in-command, where applicable 1.at the airport location(s), as defined. 2.at different airport location(s)
SSC	3.16.4 (a) Provide (b) Arrange for anti-icing/de-icing equipment			
SSC	3.16.5 Provide de-icing/anti-icing fluids			
SSC	3.16.6 Remove contamination from aircraft using de-icing fluid. The de-icing fluid to receive concentration an appearance inspection prior to use.	X	4.3.4	Analyse the operational conditions and (a) prepare (b) request (c) sign (d) make available the operational flight plan according to the instructions and data provided by the Carrier 1.at the airport location(s), as defined. 2.at different airport location(s) 3.en-route
SSC	3.16.7 Apply anti-icing fluid to aircraft. The anti-icing fluid to receive concentration and appearance inspection prior to use.			
X	3.16.8 Supervise performance of de-icing/anti-icing operations.			
X	3.16.9 Perform the post de-icing/anti-icing check, any aircraft type specific checks, if required, and submit the anti-icing code to the flight crew.	X	4.3.5	(a) Prepare (b) Request (c) Sign (d) File the Air Traffic Services ("ATS") Flight Plan. 1.at the airport location(s), as defined. 2.at different airport location(s)
X	3.16.10 Complete documentation as agreed.			
	SECTION 4 - LOAD CONTROL AND FLIGHT OPERATIONS			
	4.1 Load Control	X	4.3.6	(a) Request (b) Manage the Carrier's slot time allocation with the ATS

		1. at the airport location(s), as defined. 2. at different airport location(s)			material in the custody of the Handling Company. Notify the Carrier immediately of any damage to or loss of such items. These Services shall only be provided without liability for Flughafen Linz GesmbH
X	4.3.7	Provide the crew with a briefing			
X	4.3.8	(a) Prepare (b) Sign (c) Deliver 1. the fuel order 2. the fuel distribution form	SSC THC THC THC	5.2 Customs Control 5.2.1	(a) Prepare Customs documentation (b) obtain Customs clearance (c) place cargo under Customs control (d) present to Customs cargo for physical examination for 1. Inbound cargo 2. Outbound cargo 3. Transfer cargo
X	4.3.9	Provide ground handling party(ies) with weight and fuel data			
X	4.3.10	Obtain a debriefing from incoming crews, distributing reports or completed forms to offices concerned			
	4.4 Crew Administration			5.3 Document Handling	
X	4.4.1	Distribute crew schedule information provided by the Carrier to all parties concerned.	X THC	5.3.1	(a) Prepare air waybill or shipment record (b) Check all documentation to ensure shipment may be carried. The check shall not include the rates charged. (c) Check security status for the shipment(s) concerned and take action as per Carrier's instructions. (d) Obtain capacity/booking information for the Carrier's flights. (e) Split airwaybill. Forward copies of manifests and airwaybills or shipment record to the Carrier. (f) Prepare cargo manifest(s). (g) Provide the load control unit with Special Load Notification. (h) return copy of airwaybill or shipment record to shipper, endorsed with flight details. (i) Check and/or enter data into Carrier's and/or government/customs system, as specified. (j) Receive and process EDI messages (FWB/FHL and e-CSD) received from Carrier or other parties. (k) Upon request from the Carrier print air waybill copies in plain paper copy or IATA Resolution 600a format. (l) Provide and transmit EDI messages in accordance with the standards of the Master Operating Plan. (m) Inform airline or shipper about shipment status via FSU message in accordance with the Master Operating Plan.
SSC	4.4.2	Arrange hotel accommodation for crew layover (a) scheduled (b) non-scheduled	THC THC		
SSC	4.4.3	(a) Provide (b) Arrange for Crew transportation to/from off airport locations	THC THC		
SSC	4.4.4	Direct crew through airport facilities	THC		
THC	4.4.5	Liaise with (a) crew layover hotel(s) (b) crew transportation company on crew call and pick-up timings	THC		
X	4.4.6	(a) Prepare crew allowance forms. (b) Pay crew allowances.	THC		
X	4.4.7	Inform the Carrier's representative of any crew indisposition or potential absence.	THC		
	SECTION 5 - CARGO AND MAIL SERVICES		THC		
	5.1 Cargo and Mail Handling - General				
LC	5.1.1	a) Provide b) Arrange for 1. warehouse and storage facility(ies) 2. warehouse handling equipment 3. warehouse handling services for (i) General cargo (ii) Special shipments (iii) Specialised cargo products (iv) Post office mail (v) Diplomatic mail (vi) Diplomatic cargo (vii) Company cargo/material	THC THC	5.3.2 5.3.3	(a) Notify consignee or agent of arrival of shipments (b) Make available cargo documents to consignee or agent. (a) Provide (b) Arrange for 1. collection of "Charges Collect" as shown on the air waybill or shipment record 2. collection of other charges and fees as shown on the air waybill or shipment record 3. credit to consignees or agents
THC	5.1.2	(a) Issue (b) Obtain (c) Make available to Carrier Receipt upon delivery of cargo.	THC	5.3.4	(a) Provide (b) Arrange for delivery of Cargo/Mail related documentation from/to agreed points and the aircraft
THC	5.1.3	Take action to (a) prevent theft or damage to the Carrier's cargo and mail in custody of the Handling Company (b) prevent theft or unauthorised use of, or damage to the Carrier's pallets, containers, nets, straps, tie-down rings and other	RHC	5.4 Physical Handling Outbound/Inbound 5.4.1	Accept cargo, ensuring that (a) machine-readable cargo labels are affixed

		and processed			
		(b) manual labels are affixed and processed	THC	5.6.2	In case of missing documentation, issue substitutes.
		(c) shipments are "ready for carriage" in accordance with IATA Resolution 833.			
		(d) the weight and volume and number of pieces of the shipments are checked		5.6.3	Transport mail from
		(e) the regulations for the carriage of special cargo, particularly the IATA Dangerous Goods Regulations (DGR), IATA Live Animals Regulations (LAR), IATA Perishable Cargo Regulations (PCR), and others have been complied with.	RHC X		(a) cargo warehouse to postal facility (b) postal facility to cargo warehouse 1. on airport 2. off airport together with documents, against receipt from postal authorities.
RHC	5.4.2	Tally and assemble cargo for despatch	RHC	5.6.4	Handle and check transfer mail against accompanying mail documents.
RHC	5.4.3	Prepare (a) bulk cargo (b) ULDs using 1. build up materials provided by Carrier 2. build up materials provided by Handling Company and establish (i) gross weight (ii) volume (iii) ULD contour and provide the load control unit with the information	RHC	5.6.5	Prepare (a) Bulk mail (b) ULDs and establish 1. gross weight 2. volume 3. ULD contour and provide the load control unit with the information
RHC	5.4.4	Perform acceptance check on pre-built ULDs and establish, if accepted (a) gross weight (b) volume (c) ULD contour and provide the load control unit with the information.			
RHC	5.4.5	(a) Load outbound cargo on vehicles (b) Assemble cargo for delivery to the aircraft.			
RHC	5.4.6	(a) Offload bulk cargo from vehicles			
RHC		(b) Break down ULD's.			
THC		(c) Check incoming cargo against air waybills or shipment records and manifests.			
THC		(d) Release cargo to the consignee or agent			
RHC	5.4.7	Truck service loading/off-loading (a) Check seals are intact on inbound trucks (b) Offload truck prior to acceptance into warehouse (c) Load truck after formal release from warehouse (d) Place seals Truck operated by/or on behalf of the Carrier			
		5.5 Transfer/Transit Cargo			
THC	5.5.1	Identify transfer/transit cargo.			
THC	5.5.2	Prepare transfer manifests for cargo to be transported by another carrier.			
SSC	5.5.3	(a) Provide (b) Arrange for transport to the receiving carrier's warehouse 1. on airport 2. off airport			
THC	5.5.4	Accept/prepare (a) transfer cargo (b) transit cargo for onward carriage.	SSC THC SSC		
		5.6 Post Office Mail			
THC	5.6.1	Check (a) incoming (b) outgoing mail against Post Office mail documents.	X		
					5.7 Irregularities Handling
				5.7.1	Take immediate action in respect of irregularities, damage or mishandling of dangerous goods and other special shipments.
				5.7.2	Report to the Carrier any irregularities discovered in (a) cargo (b) mail
				5.7.3	Handle lost, found and damaged (a) cargo (b) mail
				5.7.4	(a) Notify the Carrier of complaints and claims (b) Process claims.
				5.7.5	Take action when consignee refuses acceptance and payment.
					SECTION 6 - SUPPORT SERVICES
					6.1 Accommodation
			Rent	6.1.1	Provide the Carrier with (a) office space (b) storage space (c) other facilities, as specified.
					6.2 Automation/Computer Systems
				6.2.1	(a) Provide (b) Arrange for (c) Operate computer hardware and other equipment (as specified) to enable access to 1) Carrier's system 2) Linz Airport's system 3) other system
			SSC THC SSC	6.2.2	Perform the following functions in a) Carrier's system b) Linz Airport's system c) other system for 1. Training 2. Passenger reservations and sales 3. Passenger service 4. Baggage reconciliation 5. Baggage tracing

		6. Operations, load control			(b) Arrange for
		7. Cargo reservations and sales			1. fuelling
		8. Cargo handling			2. defuelling
		9. Cargo EDI messaging (IATA caro-imp or IATA cargo-xml)			approved fuelling/defuelling equipment.
X		10. Post office mail handling	X	6.5.7	Fuel/defuel aircraft with quantities of products requested by the Carrier's designated representative.
X		11. Maintenance reporting			
		12. Other functions			
SSC	6.2.3	Manage Automated Self Check-in device(s) and (a) Provide (b) Arrange for 1. Stock control 2. Stock replenishment 3. Hosting 4. Routine maintenance 5. Servicing and repair 6. Other, as specified.	X	6.5.8	Check and verify the delivered fuel quantity
			X	6.5.9	Deliver the completed fuel order to the Carrier's designated representative.
				6.6 Surface Transport	
			SSC	6.6.1	(a) Provide (b) Arrange for the transport of 1. passengers 2. baggage 3. cargo 4. Post office mail 5. empty ULDs 6. other between (i) airport and town terminal (ii) airport and other agreed points (iii) separate terminals at the same airport.
RHC	6.3.1	(a) Provide (b) Arrange for storage space for 1. passenger ULDs 2. cargo ULDs 3. post office mail ULDs 4. other ULDs			
		6.3 Unit Load Device (ULD) Control			
RHC	6.3.2	Take action to prevent damage, theft or unauthorised use of the Carrier's ULD's in the custody of the Handling Company. Notify the Carrier immediately of any damage or loss. (These Services will be provided without Linz Airport having any liability.)			6.7 Catering Services - Liaison and Administration
			THC	6.7.1.	Liaise with the Carrier's catering supplier.
SSC	6.3.3	(a) Take physical inventory of ULD stock and maintain stock records. (b) Compile and dispatch ULD Control Messages (UCM) (c) Compile and dispatch ULD Stock Check Messages (SCM) at agreed timings as specified.	X	6.7.2.	Handle requisitions made by the Carrier's authorised representative.
THC					
					SECTION 7 - SECURITY
					7.1 Passenger and Baggage Screening and Reconciliation (These Services will be provided for Austrian Security Authorities in accordance with Austrian Federal Air Security Law 2011, Para. 5.)
SSC	6.3.4	Prepare ULD exchange control documentation for all transfers of ULDs and obtain signature(s) of the transferring and receiving carrier(s) or approved third parties and distribute copies.	SSC	7.1.1	(a) Provide (b) Arrange for 1. matching of passengers against established data. 2. security questioning
SSC	6.3.5	Handle lost, found and damaged ULDs and notify the Carrier of such irregularities.			
		6.4 Fuel Farm (Depot)			
THC	6.4.1	Liaise with fuel farm suppliers.	SC	7.1.2	(a) Provide (b) Arrange for 1. screening of checked baggage. 2. screening of transfer baggage. 3. screening of mishandled baggage. 4. physical examination of checked, transfer and mishandled baggage 5. identification of security cleared baggage.
X	6.4.2	(a) Inspect the Carrier's fuel farm product deliveries for contamination, prior to storage. Notify the Carrier of results. (b) Inspect fuel farm storage and/or appliances. Notify the Carrier of results.			
		6.5 Ramp Fuelling/Defuelling Operations			
THC	6.5.1	Liaise with ramp fuel suppliers	SC	7.1.3	(a) Provide (b) Arrange for 1. screening of passengers. 2. screening of cabin/unchecked baggage. 3. physical examination of passengers and cabin/unchecked baggage
X	6.5.2	Inspect fuel vehicles and/or appliances for contamination. Perform water detection checks.	SSC	7.1.4	(a) Provide (b) Arrange for 1. identification of passengers prior to boarding. 2. reconciliation of boarded passengers with their baggage. 3. positive baggage identification by passengers
X	6.5.3	Supervise fuelling/defuelling operations.			
X	6.5.4	Prepare aircraft for fuelling/defuelling			
X	6.5.5	Drain water from aircraft fuel tanks.			
X	6.5.6	(a) Provide			

	4. offloading of baggage of passengers who fail to board the aircraft.	X	8.1.2	Perform line inspection in accordance with Carrier's current instructions
	7.2 Cargo and Post Office Mail	X	8.1.3	Enter in the aircraft log(s) and sign for the performance of the line inspection.
SC	7.2.1 (a) Provide			
SSC	(b) Arrange for			
SSC	1. control of access to the cargo facilities.	X	8.1.4	Enter remarks in the aircraft log(s) regarding defects observed during the inspection.
SC	2. screening of cargo and/or mail.			
SC	3. physical examination of cargo.			
	4. holding of cargo and/or mail for variable periods.	X	8.1.5	Provide personnel to assist the flight crew or ground staff in the performance of their tasks.
SC	5. secure storage of cargo and/or mail.			
	7.3 Catering		8.2 Replenishing of Oils and Fluids	
	7.3.1 (a) Provide	X	8.2.1	(a) Perform.
SC	(b) Arrange for			(b) Supervise
SC	1. control of access to the catering unit.			replenishing operations
SC	2. security supervision during food preparation.	X	8.2.2	(a) Provide
X	3. security check of catering uplifts.			(b) Arrange for
SC	4. sealing of food and/or bar trolleys/containers.			(c) Operate
X	5. physical examination of catering vehicles prior to loading.	X	8.2.3	replenishing equipment.
	6. sealing of catering vehicles	X	8.2.4	Wipe excess oil from engine nacelles
	7.4 Ramp		8.2.5	Engine Oil to be provided by the Carrier.
SC	7.4.1 (a) Provide	X	8.2.6	Engine Oil to be provided by the Handling Company.
	(b) Arrange for			
	control of access to	X	8.2.7	Hydraulic fluid to be provided by the Carrier.
	1. aircraft.			
	2. designated areas.	X	8.2.7	Hydraulic fluid to be provided by the Handling Company.
LC	7.4.2 (a) Provide			
	(b) Arrange for			
	searching of		8.3 Non-routine Services	
	1. flight deck	X	8.3.1	Rectify defects entered in the aircraft log as reported by the crew or revealed during the inspection, to the extent requested by the Carrier. However, major repairs must be separately agreed upon between the Parties.
	2. upper deck			
	3. main deck			
	4. lower holds (front, rear, bulk)			
	5. crew compartment(s)			
	6. galley(s)			
	7. lavatories	X	8.3.2	Enter in aircraft log(s) and sign for the action taken.
	8. wheel wells			
	9. other, as specified.			
	7.4.3 (a) Provide	X	8.3.3	Report technical irregularities and actions taken to the Carrier's maintenance base.
	(b) Arrange for			
	1. guarding of			
SSC	2. sealing of	X	8.3.4	(a) Provide
SC	(i) aircraft			(b) Arrange for
SC	(ii) designated areas			maintenance facilities, tools and special equipment to the extent available.
	(iii) baggage in the baggage make-up areas			
	7.4.4 (a) Provide	X	8.3.5	Move aircraft under its own power
	(b) Arrange for			
	security personnel to safeguard all Loads		8.4 Material Handling	
SSC	1. during the transport between aircraft and designated locations.	SSC	8.4.1	(a) Obtain customs clearance for
SSC	2. during offloading and loading aircraft.	X		(b) Administer
	7.5 Additional Security Services			the Carrier's spare parts and/or equipment.
SSC	7.5.1 a) Provide	X	8.4.2	Provide periodic inspection of the Carrier's spare parts and/or equipment.
	b) Arrange for			
	additional security services (e.g. Ground Security Coordinator).	Rent	8.4.3	Provide storage space for the Carrier's spare parts and/or equipment.
	SECTION 8 - AIRCRAFT MAINTENANCE		8.5 Parking and Hangar Space	
	8.1 Routine Services		8.5.1	(a) Provide
X	8.1.1 Maintain the Carrier's technical manuals, handbooks, catalogues, and other operational documents connected with performance of the services as specified.	PC HC		(b) Arrange for
				1. parking space.
				2. hangar space.

Handling Services General Aviation

GAC The following services are included in the general aviation service package.
The flat rate charges are indivisible and to be paid in full even when only part of the services is used.
Additional services are performed according to the service single list or upon agreement.

- Transportation of passengers and crew to/from aircraft upon arrival and/or departure
- Baggage Handling (Loading/Offloading and transportation to/from aircraft upon arrival and/or departure)
- Guidance and Assistance for passengers and crew through immigration and customs
- Organisation of MET and NOTAMs, Printing of Crew Briefing and Answering of PPR Requests
- Organisation and Coordination of all handling services such as potable water and toilet service, aircraft de-/anti-icing, cabin pre-heating, ground power (GPU), airstarter (ASU), waste removal, cabin cleaning etc.
- Liaison with local fuel supplier
- Liaison with local catering supplier (for catering orders, dish washing, waste service etc.)
- Booking of hotel accommodation for passengers and crew (company credit card required)
- Booking of off-airport transportation for passengers and crew (taxi, limousine service, VIP vehicles, rental cars, helicopter charter etc.)
- Organisation of direct ramp transfers on arrival and/or departure (subject to authorities approval)
- Organisation of additional security services e.g. 24hrs aircraft protection
- Organisation of additional VIP services e.g. access to VIP Lounge

Central
Infrastructure Facilities

at

LINZ AIRPORT

SUPPLY AND DISPOSAL SYSTEMS**Toilet Waste**Description of Services

The disposal system consists of the toilet waste disposal station including staff and is a central facility for the provision of Ground Handling Services, which can not be splitted because of functional reasons and which can not be provided multiple because of space, environmental and cost reasons.

Provision of a Toilet Waste Filling and Disposal Station

The disposal of toilet waste from the aircrafts is because of environmental reasons only allowed to special facilities officially approved. Attention has to be paid on special directions. In particular disposal of toilet waste is under special observance of the Governmental Institute for Hygienic.

Scope of Services

Toilet waste filling station:

- Toilet car park
- Water supply connection
- Storage tank for disinfectant (free of formaldehyde)
- Connection pipes with appropriate fittings
- Place for withdrawal of disinfectant including hose and hose reel
- Filling pump for storage tank filling

Toilet waste disposal station:

- Toilet car park
- Emptying point for toilet waste with inlet pipe into drainage system
- Toilet waste tank cleaning (Cleaning place equipment)
- Waste water system

The whole system is operated and managed by the airport.

Fresh Water

The fresh water system consists of fresh water station including staff and is a central facility for the provision of Ground Handling Services, which can not be splitted because of functional reasons and which cannot be provided multiple because of space, environmental and cost reasons.

Description of Services

Provision of a Fresh Water Station

It is provided with equipment for filling of the fresh water car resp. chlorination of water. The water has to be processed and has to be under current inspection according to official directions. Therefore a separate station for taking out including appropriate equipment is necessary. The station serves simultaneously as a heated parking area for the fresh water car to prevent the water in the water tanks of freezing in winter.

Scope of Service:

Provision of:

- Fresh water car park
- Dosing console
- Water supply connection
- Connecting pipes with appropriate fittings
- water meter including fittings
- taking out place with hose and measuring container
- Drinking water emptying point with sewage connection
- Console for protective overalls and storage tank

Provision of maintenance, electric energy, heating and water as well as connection to the public sewage system.

Consumption of Energy:

- Electricity (e.g. lighting etc.)
- Heating
- Water (Connection to the public water system)

The whole system is operated and managed by the airport.

Waste disposal center

The central waste disposal center is a central facility for the provision of Ground Handling Services, which cannot be splitted because of functional reasons and which cannot be provided multiple because of space, environmental and cost reasons.

Description of Services

Provision of Central waste collection station, which shelters the whole waste of the aircrafts (excluding catering). The waste has to be transported to the waste disposal center by the handling agent and sorted into the respective container. The airport arranges the removal of the container.

Scope of Service

Provision of

- waste disposal area
- waste container (several containers for different waste)
- System according to the Austrian Waste Management Act and agreements with the authorized waste companies
- Supervision of the observance of the Waste Management Act.

The whole system is operated and managed by the airport.

BAGGAGE SORTING SYSTEM INCLUDING CENTRAL BAGGAGE AREA, CONVEYER BELTS AND SCALESDescription of Services

The Baggage Sorting System is "Central Infrastructure".

Sorting Equipment for departing Baggage (departure):

- Sorting area,
- Collecting and sorting conveyor belts,
- Bulky freight conveyor belt,
- Baggage scales,
- Baggage transport for departing baggage from check-in area to the edge of the baggage area
- Maintenance and servicing

Baggage Delivery Equipment (Arrivals):

- Manipulation surface for incoming baggage
- Baggage delivery belts
- Proportional area of the arriving area
- Personnel necessary for the operation of the equipment
- Maintenance and servicing

The whole baggage conveying system is operated and managed by the airport.

Baggage sorting for transit-passengers is also provided by the airport.

PROPORTIONAL AREAS OF THE PASSENGER TERMINAL

Proportional areas of the Passenger terminal are "Central Infrastructure".

- Airside bus driving up area,
- Operations office
- Check-In-Counter (posting and line up area)
- Maintenance of these areas

The whole proportional areas are operated and managed by the airport.

STORAGE AND FILLING FACILITIES FOR AIRCRAFT DE-ICING FLUIDDescription of Services

The coordination of de-icing, the provision of appropriate de-icing equipment and the eco-friendly disposal of the de-icing fluid is managed centrally by the airport operator.

Scope of Service

Provision of:

- Storage and filling facilities (the facility consists of a heated storage container for aircraft de-icing fluid)
- Heating equipment for water
- pumps and filling facilities for de-icing cars

ENVIRONMENTAL CONTROLDescription of Services

The Airport authority has installed a Waste disposal concept. The spot check of the aircrafts with regard to the appropriate sifting of waste is an integral part of this concept and is therefore a task of the "Central Infrastructure".

CHECK-IN FACILITIES

Check-in facilities are "Central Infrastructure facilities" at Linz Airport because of the extreme seasonal peak traffic.

These facilities are an absolute bottle-neck, which therefore can be managed by the airport only.

Description of Services

Provision of Check-in facilities including the necessary weighing and conveying equipment as well as the provision of the necessary areas for the traffic handling of passengers.

Scope of Service

Provision of:

- Check-in counter
- Transfer and delay counter

OTHER INFRASTRUCTURE COSTSDescription of Services

Provision of Central Infrastructure Services for planning, coordination and management of the airport system in the area of air traffic.

Scope of Service

- Information system including interfaces
- Storage of flight plans
- Proportional network costs
- Planning and simulating systems

All Infrastructure Facilities include appropriate maintenance and running costs, proportional fixed costs because of the operational duty of the airport, proportional managing costs as well as costing of depreciation and interests.