



blue danube airport linz

CIVIL AERODROME CONDITIONS OF USE

Part II

CHARGES REGULATION

In force as per January 1st, 2019

as approved on 05.11.2018 by
the Federal Ministry of Transport, Innovation and Technology
Department of Civil Aviation,
as per decree GZ. BMVIT- 43.434/0002-IV/L1/2018
in pursuance of Art. 74, Subsec.3, 4 and Art. 68, Subsec. 2
of the LFG, BGBl. 253/1957 and Para. 9 FEG

**TRANSLATION ONLY
THE GERMAN TEXT SHALL PREVAIL**

Civil Aerodrome Operator

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ABBREVIATIONS

B-VG	Bundes-Verfassungsgesetz	idgF.	in der geltenden Fassung (as amended)
LFG	Luftfahrtgesetz 1957, (Austrian Aviation Act 1957)	PRM	Disabled People and Persons with Reduced Mobility
ZFBO	Zivilflugplatz-Betriebs- ordnung 1962, (Ordinance on Civil Aerodrome Operations 1962)	VAT	Mehrwertsteuer (Value Added Tax)
BGBI.	Bundesgesetzblatt (Federal Law Gazette)	ZARV	Zivilluftfahrzeug-Ambulanz- und Rettungsflugverordnung (Civil Aircraft Ambulance and Rescue Flight Decree)
A/C	aircraft	AWG	Waste Management Act Abfallwirtschaftsgesetz, BGBl. 325/1990
ZI-Schein	Zivilluftfahrerschein (Civil Aviation Personnel Licence)	MTOW	Maximum Take-Off Weight
ZLPV	Zivilluftfahrt-Personalverordnung (Civil Aviation Personnel Licensing Ordinance) BGBl. 219/1958, idgF.	LC	Landing Charge
FBG	Flughafen-Bodenabfertigungsgesetz (Airport Ground Handling Act) BGBl. 97/98, idgF.	PSC	Passenger Service Charge
FEG	Flughafenentgeltgesetz 2012 (Airport Charges Act 2012)	SC	Security Charge
LSG	Luftsicherheitsgesetz 2011 (Aviation Security Act 2011)	PC	Parking Charge
kg	kilogram	ISC	Infrastructure Charge
t	metric ton (=1.000 kg)	HC	Hangar Charge
EUR	EURO	UC	Using Charge
v.H.	von Hundert (from hundred)	RHC	Ramp Handling Charge
		THC	Traffic Handling Charge
		GAC	Ground Handling Charge GAC
		SSC	Single Service Charge
		*)	officially approved charge

SCHEDULE COORDINATION SERVICE FEE (SCF)

According Para. 142 LFG version BGBl. 98/2005 from August 11th, 2005 Federal Ministry of Transport, Innovation and Technology approved "Schedule Coordination Service Fee", which has to be paid for slot coordination by every Air Transport Company resp. Aircraft Owner.

The collection of SCF is on behalf of SCA Schedule Coordination Austria GmbH by Linz Airport Authority, who has to transfer the fee to SCA.

The payment of SCF to Linz Airport Authority is subject to the payment conditions for the payment of charges Section II, GENERAL PROVISIONS, Para. 3., payment of charges, of this respective Charges Regulation.

For any request concerning SCF please contact:

SCA Schedule Coordination Austria GmbH

Office Park I, Top B 08/04
A-1300 Wien Flughafen
Telephone: ++43 1 7007 23600
Telefax: ++43 1 7007 23615
e-mail: office@slots-austria.com
for slot requests: viecpxh@slots-austria.com

The SCF is no part of the Charges Regulation of Linz Airport Authority.

APPROACH FEE

For any request concerning Approach Tax please contact:

Austro Control Österreichische Gesellschaft für Zivilluftfahrt mbH

A-1030 Wien, Schnirchgasse 11
Telephon: ++43 5 1703 9417, Telefax: ++43 5 1703 9416

The Approach Tax is no part of the Charges Regulation of Linz Airport Authority and will be invoiced by Austro Control GesmbH. Only in case of cash payment of the airport charges Approach Tax will be collected by Linz Airport Authority also.

NOTICE to "AIR TRANSPORT LEVY"

In accordance with the "Federal Act introducing an Air Transport Levy" (FlugAbgG), introduced by the Austrian Budget Law 2011 (Budgetbegleitgesetz 2011), every holder of an aircraft is obliged to pay a departure tax for passengers departing from Austria, unless exempted from said tax. The tax must be paid to the Austrian Tax Office (Finanzamt für Gebühren, Verkehrssteuern und Glücksspiel).

Further information please find on the Web-side of Austrian Federal Ministry of Finance :

<https://www.bmf.gv.at/egovernment/fon/fuer-flugplatzhalter-und-luftfahrzeughalter/Luftfahrzeughalter-Detailinfo.html>.

Every owner of an aircraft has to provide data concerning this levy to the airport operator; for provision of this data Linz Airport has created a web-portal as follows:

<https://flugabgabe.reg-airports.at/LNZ> .

For log-in data please contact Mrs. Tanja Moosbrugger,
e-mail: t.moosbrugger@linz-airport.com ,
phone: ++43 7221 600 1414

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ANNEX TO CHARGES REGULATION:

- List of Services
- Central Infrastructure Facilities

I. CHARGES**1. Landing Charge *)**

a) up to 4.000 kg MTOW per landing:

		EUR
	to 1.000 kg	10,12
from 1.001 kg	to 1.500 kg	17,91
from 1.501 kg	to 2.000 kg	29,97
from 2.001 kg	to 2.500 kg	49,93
from 2.501 kg	to 3.000 kg	59,67
from 3.001 kg	to 3.500 kg	69,63
from 3.501 kg	to 4.000 kg	79,64

b) from 4.001 kg MTOW per ton

		EUR
from 5 t	to 200 t	19,04
from 201 t	to 270 t	17,48
from 271 t	to 320 t	16,47
above 321 t		15,11

The charge per landing shall be per ton MTOW or part thereof (e.g. 4.001 kg = 5 tons) however not less than the highest rate in the next lower weight category.

c) regional air traffic 85% of a) or b)

d) For Low Approaches (LAPP's) charges according a) or b) are effective (see also Para III. 1.).

2. Infrastructure Charge *)

The charge shall be:

a) air-side

Tariff Group	Maximum take off weight (t)	EUR
1	to 5	19,14
2	from 6 to 10	31,02
3	from 11 to 18	42,03
4	from 19 to 28	86,00
5	from 29 to 45	133,58
6	from 46 to 58	195,74
7	from 59 to 79	244,29
8	from 80 to 100	286,32
9	from 101 to 130	341,82
10	from 131 to 155	397,42
11	from 156 to 200	509,93
12	from 201 to 270	652,43
13	above 270	947,76

b) land-side per departing passenger EUR 1,99

c) regional traffic 85% from a)

d) The charge for **cargo a/c** with a flight number in international scheduled and charter traffic shall be **75 %** of the respective Infrastructure Charge.
This charge is applicable only if the arrival and departure time are in accordance with time agreed by Linz Airport in advance and if the MTOW of the respective cargo aircraft is higher than 40 tons.

e) For a/c up to 5 t MTOW, which use the GAC the Infrastructure Charge shall be a lump-sum amount of EUR 19,14

f) General Aviation aircrafts with a MTOW up to 5 to are exempted of the infrastructure charge, if they only use the Ground Handling Service „Follow me“ at landing and take-off.

3. Passenger Service Charge *)a) for passengers using the **terminal building**:

charge per departing passenger EUR 17,35
in connection with PRM-Charge EUR 17,94

b) for passengers using the **general aviation-center (GAC)**

charge per departing passenger EUR 11,47
in connection with PRM-Charge EUR 12,06

c) regional air traffic 85% of a) (not valid for PRM-Charge)

d) for transfer passenger EUR 7,92
in connection with PRM-Charge EUR 8,51

4. Security Charge *)

per departing passenger EUR 17,28 **)

5. Parking Charge *)

after expiration to the free parking period (= 4 hours) the charge per 24 -hour-period or part thereof (calculated per actual block-to-block time) shall be:

a) for aircraft up to 4.000 kg MTOW
20% of the respective landing charge applicable.

b) for aircraft over 4.000 kg MTOW
10% of the respective landing charge applicable.

6. Hangar Charge

a) The charge for an a/c with a MTOW as follows is:

	summer- period 1.4.-30.9.	winter- period 1.10.-31.3.
up to 4.000 kg ...	EUR 13,40	EUR 20,30
per 500 kg or part thereof and per 24-hour-period or part thereof;		
from 4.001 kg to 10 t	EUR 26,90	EUR 40,50
above 10 t .	EUR 28,80	EUR 43,10
per ton or part thereof and per 24-hour-period or part thereof.		

Winter-Charge valid for heated hangars only.

b) A separate agreement may be concluded with the civil aerodrome operator for permanent garaging of an a/c in a hangar at Linz Airport.

c) Single moving in or out of the hangar of an a/c for the purpose of hangarage

		EUR
	up to 2.500 kg	13,20
from 2.600 kg	to 6.000 kg	25,10
	from 7 t	75,00

*) officially approved charge

**) voluntary reduction to EUR 20,28 per departing Passenger

7. Using Charge (UC) according §10(3)FBG for Self Handling Airlines and Suppliers

The charge shall be:

a)

Tariff-group	maximum take off weight (t)	air-side charge EUR	land-side charge EUR
1	to 6	15,90	10,60
2	from 7 to 10	26,50	17,50
3	from 11 to 18	42,50	27,30
4	from 19 to 28	53,20	34,40
5	from 29 to 45	85,00	54,90
6	from 46 to 58	127,00	80,90
7	from 59 to 79	159,70	102,30
8	from 80 to 100	187,70	119,60
9	from 101 to 130	225,00	143,80
10	from 131 to 155	266,30	168,10
11	from 156 to 200	337,80	216,00
12	from 201 to 270	449,80	285,50
13	above 270	631,90	400,30

b) regional air traffic 85% of a)

c) the charge for **cargo a/c** with a flight number in international scheduled and charter traffic shall be:
75 % of the respective Ramp Handling Charge and
60 % of the respective Traffic Handling Charge.
 This charge is applicable only if the arrival and departure time are in accordance with time agreed by Linz Airport in advance and if the MTOW of the respective cargo aircraft is higher than 40 tons

b) regional air traffic 85% of a)

c) the charge for **cargo a/c** with a flight number in international scheduled and charter traffic shall be:
75 % of the respective Ramp Handling Charge and
60 % of the respective Traffic Handling Charge.
 This charge is applicable only if the arrival and departure time are in accordance with time agreed by Linz Airport in advance and if the MTOW of the respective cargo aircraft is higher than 40 tons.

d) for aircrafts, which use the **General Aviation Center (GAC)** following charges are applicable:

Tariff-group	Maximum Take Off Weight (kg)	EUR
1	to 5.000	153,00
2	from 5.001 to 10.000	255,00
3	from 10.001 to 18.000	377,00

From 18.001 kg charges according a), b) or c) are effective.

8. Charges for Ground Handling Services (GHS)

The Charge shall be:

a)

Tariff-group	Maximum Take Off Weight (tons)	Ramp Handling EUR	Traffic Handling EUR
1	to 6	169,50	116,20
2	from 7 to 10	282,20	193,80
3	from 11 to 18	456,90	305,10
4	from 19 to 28	571,20	381,50
5	from 29 to 45	913,90	610,10
6	from 46 to 58	1 360,10	899,40
7	from 59 to 79	1 708,80	1 136,40
8	from 80 to 100	2 011,30	1 331,60
9	from 101 to 130	2 412,10	1 596,50
10	from 131 to 155	2 812,00	1 873,30
11	from 156 to 200	3 622,40	2 403,60
12	from 201 to 270	4 823,00	3 178,90
13	above to 270	6 772,10	4 453,10

9. Charges for Single Services

Kind of services	Unit	EUR
Apron Bus	drive	55,70
Apron Bus (small)	drive	31,90
Catering Car	drive	42,90
Catering Lifting Car	drive	80,20
Towing Tractor (big)	1/4 h	58,60
Towing Tractor (small)	1/4 h	21,90
Water Car	1/4 h	38,30
Toilett Car	1/4 h	52,90
Refuse Car	1/4 h	20,00
Battery Car	1/4 h	22,50
Starting Unit	1/4 h	56,30
Ground Power Unit (90 KVA)	1/4 h	41,90
Diesel Fork Lift	1/4 h	43,70
Hydraulik Container/ Pallet Loader	1/4 h	124,20
Belly Lifter	1/4 h	35,20
Conveyour Belt	1/4 h	43,80
Cleaning Car	1/4 h	25,50
Passenger Steps (wide body a/c)	1/4 h	83,80
Passenger Steps	1/4 h	26,60
VIP-Services GAC	operation	250,00
<u>Transfer of Catering:</u>		
- a/c up to 200 seats	a/c	53,90
- a/c above 200 seats	a/c	134,20

Kind of services	Unit	EUR
Baggage Cart	1/4 h	5,00
Storage Palette	1/4 h	4,41
Palette Transporter (wide body a/c)	1/4 h	46,50
Palette Transporter	1/4 h	21,90
Palette Container Dollies	1/4 h	11,90
Service Step	1/4 h	3,35
Securing and de-securing of a/c (incl. Material)	operation	28,30
Fire Fighting Car	1/4 h	41,10
Lifting Car	1/4 h	31,50
Ballast Sack	piece	5,50
Nitrogen filling	piece	5,50
Disinfectant	litre	9,50
De-icing Fluid Type 1	litre	7,56
De-icing Fluid Type 4	litre	5,07
Hot Water	litre	0,49
De-icing Unit	1/4 h	44,20
Cabin Heating Unit	1/4 h	26,30
Equipment Operator	1/4 h	13,70
Assistent Worker	1/4 h	11,50
<u>Refuse-sorting:</u>		
- a/c up to 50 seats	a/c	27,10
- a/c from 51 to 100 seats	a/c	54,50
- a/c from 101 to 150 seats	a/c	81,70
- a/c above 150 seats	a/c	109,00

II. GENERAL PROVISIONS

1. Binding Force of Charges Regulations

In pursuance of Art. 15 of the Zivilflugplatzbetriebsordnung - ZFBO, BGBl No 1962/72 - any user of the facilities and installations of the Airport shall be subject to the present Charges Regulation as Part II of the Civil Aerodrome Conditions of Use.

With the exception of the charges for Single Services (Section I., Para.8.) the charges quoted hereunder shall be flat rates. These flat rates shall be indivisible and shall have to be paid in full even if only parts of the services are utilized.
The flat rates shall fall due with the performance of the service.

2. Definition of Terms

"Maximum take-off weight" (MTOW) = Maximum structural take off weight of the A/C according to the certificate of airworthiness.

The terms **"passenger", "luggage", "cargo" and "mail"** used in the present Tariff- and Charge Regulations shall include all those persons and goods that are to be transported in the a/c of the A/C-Holder and Air Carrier, respectively.

The term **"A/C whose Holder is the Republic of Austria"** shall mean all those a/c of the Austrian Federal Authorities and Agencies that are registered as such in the Register of a/c's.

The expression **"Duties of Aviation Authorities"** shall in particular denote

- flights in exercise of the surveillance right pursuant to the LFG.,
- flights pursuant to Article 119(e) LFG.,
- flights for the purpose of testing radio equipment
- flights for the purpose of determining approach and landing procedures,
- flights of the Federal Aircraft Accident commission (Flugunfallkommission), and
- flights of the Search and Rescue Services.

Sorties under Article 145 LFG shall be treated in the same way.

"Flight number" shall be the destination for a flight which is composed of the (three) two-letter-code(ICA0) and/or which additionally is followed by a figure or letter combination.

A **"Technical landing"** shall be a landing where no physical change of load occurs neither after the landing nor before the subsequent take off.

A **"Change of load"** is an increase or decrease or rearrangement of load (passengers, luggage, cargo, mail etc.). Ballast is not load by technical landing.

An **"Emergency Case"** shall be a landing in case of a relevant event (e.g. illness or death of a passenger, technical defect at the a/c etc.) or threat of violence.

A **"Route experience Landing"** shall be a landing for the purpose of technically testing the a/c or familiarizing the crew.

"Air transportation companies" shall be air traffic companies for the commercial transportation of persons and goods by aircraft (para 101 lit.a LFG).

"Passenger" shall be all persons transported by an a/c with the exception of crew members.

"Transit flights" shall be scheduled flights which do not change the flight number during their ground stop.

"Transit-Passengers" shall be passengers whose flight does not change the flight number during its ground stop.

"Transfer-Passengers" shall be passenger whose flight changes the flight number during its ground stop and which

usually use the terminal building when they change the aircraft physically.

"Training flights" shall be flights for training purposes under ZLPV BGBl. 219/15 October 1958 and ZP-decree, respectively, under the supervision of a flight instructor.

"Work flights" shall be flights in the course of which a working process is carried out which does not consist in a transportation or the performance of the flight itself.
Among them shall be in particular: aero-two flights, spreading and spraying flights and other crop dusting flights, flights for the dropping of parachutists, photo flights, aerial surveying flights as well as workshop and hangar flights (see also under "Test- and Trial flights).

"Test flights" shall be flights for the testing of a/c before certification or after the carrying out of maintenance works.

"Trial flights" shall be flights for the stating of the airworthiness of the a/c or the operation fitness of pieces of equipment.

"Ambulance flights" shall be flights for the transportation of seriously ill or seriously injured persons who have already received medical treatment or of emergency patients from one hospital to another and flights according Article 2d) ZARV.

"Rescue flights" shall be flights according Article 2 a) to c) ZARV.

The **"weight class A"**-according to the aircraft register of the Federal Republic of Austria-shall comprise one-engine aeroplanes and rotocraft up to 2.000 kg MTOW irrespective of their number of seats.

"Cargo aircraft" means any aircraft, other than a passenger aircraft, which is carrying goods or property.

"Passenger aircraft" means an aircraft that carries any person other than a crew member, an operator's employee in an official capacity, an authorized representative of an appropriate national authority or a person accompanying a consignment.

"Wide-body aircraft" means term used for high capacity aircraft with double aisles in the passenger cabin and seating configuration exceeding 6-abreast.

"Limited traffic rights" means that a throughgoing scheduled flight may either have no offload or no onload at LN2 for reasons of traffic rights (complete routing).

"Load" means passengers, luggage, cargo and mail.

"Regional traffic" means scheduled flights from and to LN2 with a/c which have max. 80 seats and max. 45 to MTOW, so far as the distance from LN2 is not more than 1000 km (in Jet-traffic) or 2 hours flying time (in Turboprop-traffic).

"Code-Share" (Code-Sharing-Flights) means different commercial or operational agreements between two or more air traffic companies, where one of them is the flight operating company.

3. Payment of charges

In principle it shall be the a/c operator in scheduled and non-scheduled traffic according to the flight number, or the a/c holder under Article 13 LFG, that shall be liable for the payment of the charges due.

If the A/C operator is not known the a/c owner shall be regarded as a/c operator until he has proven who is or was the a/c operator.

The charges shall be charged in EURO.

All charges are net exclusive of sales tax (V.A.T.).

The charges shall be due immediately and payable in cash.

Any other due date shall require the written agreement of the Civil Aerodrome Operator.
All expenses incurred in connection with payment shall be charged to the debtor.

In case the due date agreed upon in writing is however not complied with, penalty interest shall be payable by the debtor in the amount of 8% above the Basic Bank Rate according "1.Euro-Justiz-Begleitgesetz" from the time the amount is due in addition to all dunning, lawyer's and collection expenses.

Balancing of the debtor's claims against Linz Airport Authority claims shall be excluded unless:

- a) Linz Airport Authority becomes insolvent and a counter-claim would become part of the bankruptcy assets.
- b) there exists a legally binding judgement on the counter-claim
- c) Linz Airport Authority has recognized the counter-claim.

The Civil Aerodrome Operator shall reserve the right to demand possible securities such as e.g. guarantee, cash securities, assumption of liability or advance payment before performance.

The Civil Aerodrome Operator shall be entitled to determine the debtor according to para 1 and/or to correct errors of calculation, if any, retroactively.

4. Extension of operating time

For the provision of necessary equipment and personnel to be rendered on special request out of the official operating time as approved for the Civil Aerodrome Operator according to Article 3(1) of the ZFBO, a flat charge of EUR 134,56 irrespective of any other charge has to be paid for each 15-minute period or part thereof.

Official operating hours (local) are:

Monday to Friday	05.30h till 23.00h
Saturday and Sunday	06.00h till 23.00h

Additionally approved operating hours for Cargo Aircrafts: on inquiry

For flights out of official operating time approved for the Civil Aerodrome Operator according Article 3(1) of the ZFBO, for which a Ground Handling Service is claimed, there is to pay besides the above mentioned lumpsum an extra charge of 100 percent of Infrastructure charge according Section I, Number 2.a)(air-side) and an extra charge of 50 percent of Using Charge for Self Handling Airlines and Suppliers, of Traffic Handling Charge and of Ground Handling Charge GAC according to Section I., Para. 7. and 8. of this Charges Regulation.

Irrespective of the above mentioned charge for extension of operating times for flight movements out of the official operating time the compensation of the cost for enlarged service times of the flight security office - prescribed of Austro Control Österreichische Gesellschaft für Zivilluftfahrt mbH - has to be charged from Civil Aerodrome Operator against airport users, anyway cost of ATC have to be paid on causality.

These costs will be invoiced partially to the airport users, if several flights will be operated within the extended operating hours.

Above mentioned lump sums and charges will be also invoiced, if an ordered extension of operating hours will be cancelled and this cancelation is not previously reported at least one hour before end of operating hours to Linz Airport.

5. Place of performance, Jurisdiction

Place of performance shall be LINZ AIRPORT. Jurisdiction shall be the competent court in Linz.

In case of mutual legal relationships resulting from these Charges Regulation, exclusively the law in force in the Federal Republic of Austria shall apply.

Conditions differing from those mentioned below shall be subject to the written approval of the Civil Aerodrome Operator.

6. Miscellaneous

For Exemptions and reductions see also Section IV.

The Annex I, List of Services for Ground Handling shall be an integral part of these Charges Regulation.

The above provisions shall apply to all Sections of the present Charges Regulation.

III. COMMENTS TO CHARGES

1. Landing charge *)

A charge shall be payable by a User in compensation of the use of the landing facilities and installations (including lighting facilities), of the parking areas during the time for which no Parking Charge is to be paid, of the marshalling in and out of the a/c, as well as of the utilization of the Terminal and Cargo Buildings.

The basic right of the Civil Aerodrome Operator to this charge shall accrue at the moment the a/c touches the ground of that Civil Aerodrome.

Flights within operating hours shall be subject to charges, even if no landing is carried out at Linz Airport and these flights (LAPP's / Low Approaches) are registered by Air Traffic Control (Austro Control) in the "Abflug- und Landeliste" - List of take offs and landings of Linz Airport.

For the purpose of determining the bases of assessment the A/C-Operator, the A/C-Holder, the Air Traffic Company or the A/C-owner shall provide the Civil Aerodrome Operator with suitable information.

The **basis of assessment** for the Landing Charge shall be the Maximum-Take- Off-Weight (MTOW).

The charge per landing shall be per ton MTOW or part thereof (e.g. 4.001 kg = 5 tons) however not less than the highest rate in the next lower weight category.

2. Infrastructure Charge *)

The carrier/aircraft operators are liable for the payment of a charge for the use of the „Central Infrastructure Facilities“ according to Para. 1. no. 7 and Para. 5 Subsec. 4 FBG.

The **basis of assessment** for the **air-side** charge shall be the MTOW per ton. The classification of an aircraft into a tariff group shall be made on the basis of the MTOW.

The **basis of assessment** for the **land-side** charge shall be the number of departing passengers.

For General Aviation aircrafts weighing under 5 to MTOW using the General Aviation Center the Infrastructure Charge according Section I., Para. 2. e) will be charged only, if a Ground Handling Service according Section I., Para. 8. will be enlisted.

3. Passenger Service Charge *)

For the use of the passenger terminal buildings including all their facilities and installations by departing passengers a charge shall be payable.

The basic claim of the civil aerodrome operator to this charge shall arise with the acceptance for transportation.

For determining the basis of assessment the flight operator or the a/c holder or the air carrier or the a/c owner shall have to provide the civil aerodrome operator with adequate data.
The **basis of assessment** for the Passenger Service Charge shall be the number of departing passengers.

Not included in the basis of assessment shall be:

- A) Children under two years.
- B) Transit passengers who are using the passenger installations and equipment in the course of a technical a/c failure connected with a change of a/c.
- B)-1. Until further notice the airport operator renounces the passenger service charge for disembarking transit passengers.
- C) Passengers carried by an aircraft of the weight class A.
- D) Personnel of air transportation companies on duty travel holding a free ticket as well as persons having government request status with a 100 % exemption from the air fare.
- E) Persons whose presence aboard an a/c is absolutely necessary during Training-, Work-, Test- and Trial flights.
- F) Parachutists when departing for bailing out.
- G) Persons whose presence aboard an a/c is absolutely necessary during Flight rescue and Flight ambulance operations in performing their medical tasks (e.g. doctors, medical personnel).
- H) Persons whose presence aboard an a/c is absolutely necessary during sorties.

4. Security Charge *)

According to the "Federal Law, which issues rules for security measures in the area of Civil Aviation (Luftfahrtsicherheitsgesetz 2011 - LSG 2011 and EU-Aviation Security Decree Nbr. 300/2008)" each air transport company has to pay a Security Charge for each passenger departing from Linz Airport.

The **basis of assessment** for the Security Charge shall be the number of departing passengers according Para. III., 3. Passenger Service Charge.

5. Parking Charge *)

A charge shall be payable for the use of the parking area of the Civil Aerodrome Operator by an a/c.

The claim of the Civil Aerodrome Operator to that charge accrue at the moment the a/c has been parked or is being moved to the parking position

The parking charge shall be payable for every 24-hours-period or part thereof calculated as per beginning of actual block-to-block time.

For a/c permanently parked at the Airport a special agreement can be signed for a guaranteed parking position with securing possibilities for the parked a/c depending on the positions available.

6. Hangar Charge

According to Article 12 of the ZFBO a charge shall be payable in compensation of garaging an a/c in a hangar.

An a/c may be moved in and/or out of the hangar by the Civil Aerodrome Operator only.

Garaging will be carried out against an order in writing only.

Damages assessed at an a/c have to be reported immediately to the Civil Aerodrome Operator. For damages assessed later no liability will be taken over by the Civil Aerodrome Operator.

The title of the Civil Aerodrome Operator to that charge shall accrue from the time the a/c is handed over to the Civil Aerodrome Operator for the purpose of hangarage.

The **basis of assessment** for the charge to be paid shall be the MTOW.

A separate Agreement may be concluded with the Civil Aerodrome Operator for permanent garaging of aircraft in a hangar at Linz Airport.

For **single moving in our out** of the hangar of an a/c for the purpose of hangarage a charge has to be paid.

The basis of assessment for the charge to be paid shall be the MTOW rounded to the next higher 100 kg value and to the next higher ton in case of over 6.000 kg MTOW respectively.

The moving in or out of the hangar of an a/c for the purpose of carrying out works by outside companies are calculated with the rates for Single Service (see Section I, Para. 9. Charges for Single Services).

7. Using Charge (UC) according §10(3)FBG for Self Handling Airlines and Suppliers

For the provision of further facilities according § 10(3), FBG (Provision of equipment and facilities, general marketing activities, expenses related to airport operational duties) a charge has to be paid from Self Handling Airlines or Suppliers.

The **basis of assessment** for the charge to be paid shall be the MTOW per ton. The classification of an aircraft into a tariff group shall be made on the basis of the MTOW.

For aircrafts up to 5 t MTOW using the General Aviation Center the Using Charge according Section I., Para. 7. will be charged only, if an Infrastructure Charge according Section I., Para. 2. is applicable.

8. Charges for Ground Handling Services (GHS)

A charge shall be payable for the performance of ground handling services by Linz Airport according to the annex of the FBG.

Services, facilities and equipment see annex to this Tariff- and Charge Regulations, List of Ground Handling Services according IATA-GHA. The charge is payable, if an a/c of above 5 t MTOW lands or takes off.

If ground handling services are rendered to users - upon their special request - of a/c up to 5 t MTOW, the charge for these services shall be calculated according to the rates for Ground Handling Services, Section I, Para. 8.d) Charges for Ground Handling Services GAC.

The GHS according the annex to the FBG are accumulated to the following types of charges:

A. Ramp Handling Charge = RHC**B. Traffic Handling Charge = THC****C. Ground Handling Charge GAC = GAC**

The claim of the Civil Aerodrome Operator to the respective charge for Ramp- and/or Traffic Handling and for the GAC Handling Charge shall accrue from performance of the first activity necessary for it.

The assessment basis for the Charges for Ground Handling Services shall be allocated on the basis of the MTOW per ton or part thereof.

A/C shall be classified in the respective charge according to the applicable MTOW.

The **cargo aircraft charge** is applicable under following conditions only:

- arrival and departure time are in accordance with time agreed with Civil Aerodrome Operator in advance and
- the MTOW of the respective cargo aircraft is more than 40 tons.

The Handling Charge according to para I. 8. d) for aircrafts, which use the GAC is always applicable except for resident commercial aviation companies, flight clubs and private aircraft holders at Linz Airport, which handle their aircrafts and passengers by themselves according to §14 (3) ZFBO, respectively aircrafts up to 5 tons only upon request.

The basic claim of the Civil Aerodrome Operator to the Charges for Ground Handling Services shall arise with the first required or requested action for this service.

9. Charges for Single Service

Single Services shall be those Services rendered by the Civil Aerodrome Operator which either exceed the global services – Ground Handling Services Section I, para. 8. or which can in addition thereto be provided to holders of an a/c with a MTOW of up to 5 t upon special request under this Section in the form of Single Services without prejudice to the total liability of the Civil Aerodrome Operator.

The **unit of assessment** for equipment and services rendered shall be one drive (there and/or back), 15- min.-period or part thereof, or one operation, etc.

All vehicles and equipment are on principle provided together with staff of the Civil Aerodrome Operator only.

The claim of the Civil Aerodrome Operator to the Charges for Single Services arises with the acceptance of the order by the Civil Aerodrome Operator.

The charges for the provision of manpower, material, equipment and vehicles not enlisted in Section I., Para. 9., Charges for Single Services shall in each case be determined by the Civil Aerodrome Operator and notified by posting.

IV. EXEMPTIONS AND REDUCTIONS

1. General

For the kinds of charges listed under Section I. the following exemptions or reductions shall be applicable under certain conditions.

The basic claim of a user (Air Traffic Company or a/c-Holder) to an exemption from and/or reduction on the charge to be paid shall arise when it is proved that the condition tied to the respective charge in question prevails.

A reduction can be claimed only for one reason and not for several ones per kind of charge and this reduction shall be valid only for the charge it is intended for.

2. Bases of Assessment and Rates

The rate of exemption (=100 % reduction) or reduction shall be calculated for each kind of charge

- Landing Charge = LC
- Passenger Service Charge = PSC
- Parking Charge = PC
- Infrastructure Charge = ISC
- Using Charge (according Para. 10 FBG = UC
- Charges for Ground Handling Services
 - Ramp Handling Charge = RHC
 - Traffic Handling Charge = THC
 - Ground Handling Charge for GAC = GAC

in a rate of percentage as reduction on the calculated sum of charges.

Those kind of charges which are to be paid in full shall be indicated by "0" and those for which no charge is applicable in this weight category by "-".

The rate of reduction per kind of charge shall be:

	Kind of exemption or reduction	Rate of reduction in %												GAC
		LC		PSC	PC	ISC		UC		RHC		THC		
		up 4t	to 5t	-	-	up 22t	to 23t	up 5t	to 6t	up 5t	to 6t	up 5t	to 6t	to 6t
1.1.	A/C whose holder is the Republic of Austria, performing duties of Public Authorities	50	50	-	100	-	0	-	0	-	0	-	0	0
1.2.	Military-A/C acc. § 11(2) LFG, whose holder is the Republic of Austria....	100	100	-	0	-	0	-	0	-	0	-	0	0
1.3.	A/C performing flights free of charge for the purpose of military national defence (according Section. 79, Para. 1, B-VG)	100	100	-	0	-	0	-	0	-	0	-	0	0
2.	A/C performing duties of													
2.1.	Aviation Authorities	100	100	-	0	-	0	-	0	-	0	-	0	0
2.2.	sorties under													
	Article 145 LFG ...	100	100	-	0	-	0	-	0	-	0	-	0	0
2.3.	rescue flights (primary) ...	50	50	-	0	-	0	-	0	-	0	-	0	0
3.	A/C of air transportation companies for the purpose of training for route experience flights, instruction and training flights ...	60	60	0	0	-	85	-	85	-	85	-	-	0
4.	A/C with flight number in the event of													
4.1.	emergency cases ...	50	50	50	0	50	50	50	50	50	50	50	50	50
4.2.	bomb threat ...	50	50	50	0	50	50	50	50	50	50	50	50	50
4.3.	technical landing ...	50	50	-	0	50	50	50	50	50	50	50	50	50
4.4.	return landing within													
	1 hour ...	100	100	100	0	50	50	50	50	50	50	50	50	50
4.5.	return landing after													
	1 hour ...	0	0	0	0	50	50	50	50	50	50	50	50	50
4.6.	return landing and reloading in the relief A/C:													
4.6.1.	A/C returned within													
	1 hour ...	100	100	-	0	100	100	100	100	100	100	100	100	100
4.6.2.	A/C returned after more													
	than 1 hour ...	0	0	-	0	100	100	100	100	100	100	100	100	100
4.6.3.	landed relief A/C ...	0	0	0	0	50	50	50	50	50	50	50	50	50
4.7.	Transit flights ...	0	0	0	0	35	35	35	35	35	35	35	35	35
5.	A/C for the purpose of training for the General Aviation:													
5.1.	for obtaining a Private- or Commercial Pilot Licence ...	50	50	0	0	-	-	-	-	-	-	-	-	-
5.2.	Extension of one in 5.1. mentioned licence ...	50	50	0	0	-	-	-	-	-	-	-	-	-
6.	Gliders and parachutists (excluding motor gliders) ...	100	-	-	0	-	-	-	-	-	-	-	-	-
7.	PSC for General Aviation (excluding Commercial Aviation) passengers carried by an A/C of the weight class 'A'	0	-	100	0	0	-	0	-	0	-	0	-	-

In case of a charge exemption according Para. 1.3. the Federal Ministry of Defence has to obtain the consent of Linz Airport Authority.

The reductions under Item 5. are only applicable for Austrian training companies, which have the appropriate training permission of the Aero-nautical Authority for Linz Airport. No reduction according Item 3. and 5. is given, if such flights are operated between Saturday 12.00 a.m. and Sunday 11.00 p.m. (local time) or at legal holidays.

The reductions under Items 2., 3. and 4.3. through 4.6. and 5. shall be only applicable, if flights have been expressly registered as such with the Civil Aerodrome Operator prior to or, at the latest, immediately after occurrence of the event and if, particularly for the purpose of settling of accounts, the Civil Aerodrome Operator has been notified of the flight type quoted under Items 3. and 5. and of the data relevant for the training (air transportation company, A/C, flight instructor, and student pilot). The rates of reduction listed under Item 3. shall be applicable only if the flights serve the sole purpose of familiarizing an a/c crew. Special arrangements can be made with the Civil Aerodrome Operator for instruction and training programmes extending over a lengthy period of time as well as in case an Air Traffic Company undertakes to carry out its instruction and training flights exclusively at this Civil Aerodrome.

V. INCENTIVES

If the committed assumptions meet the requirements of the **"Incentive Programme for Linz Airport"** the Civil Aerodrome Operator reserves his right to grant incentives. The basic claim of an airport user (air traffic company or aircraft owner) to grant an incentive for the payment of a charge arises, when a written contract for the granting of an incentive has been signed as well as the fulfilment of the added preconditions for the respective incentive has been proved. The Incentive Programme can be requested by Flughafen Linz GesmbH and is no part of this Charges Regulation.

VI. PRM-Charge

For assistance at Linz Airport according to Decree Nbr. 1107/2006 of the European Parliament and Council from July 5th, 2006 every departing passenger has to pay a charge.

This assistance makes it possible for disabled people and persons with reduced mobility to get to and from an aircraft from or to a specially marked point at Linz Airport including embarking or disembarking. A high and equally good service level should be ensured.

The **basis of assessment** for the PRM-Charge shall be the number of departing passengers according Para III., 3. Passenger Service Charge and will be collected in connection with this charge.

The **Charge per Passenger** is EUR 0,59.

A N N E X

to

CHARGES REGULATION

TRANSLATION ONLY
THE GERMAN TEXT SHALL PREVAIL

Civil Aerodrome Operator

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**List
of
Services
provided by

LINZ AIRPORT**

These services are in accordance with the recommendations
Edition January 2013, of IATA-GHA (STANDARD GROUND HANDLING AGREEMENT)
considering local conditions.

1. DEFINITION OF TERMS

For the sake of clarity, terms used in this Annex are defined hereunder:

Passengers: all persons transported by an a/c with the exception of crew members

Cargo and Mail: includes the Carrier's service cargo and company mail.

Airport Terminal: comprises all buildings used for arrival and departure handling of aircraft.

Loads: means baggage, cargo, mail and any aircraft supplies including ballast.

ULD

(Unit Load Devices): means a container or aircraft pallet (with or without net) designated to enable individual pieces baggage, cargo or mail to be assembled and carried.

2. KINDS OF SERVICES

Those services of personnel and utilization of equipment and facilities which are marked on the left margin of each page with the following designation:

LC are included in the Landing Charge.

PSC are included in the Passenger Service Charge.

PRM are included in the PRM-Charge.

SC are included in the Security Charge.
(These Services will be provided in accordance to Federal Law, which issues rules for security measures in the area of Civil Aviation (Luftfahrtsicherheitsgesetz 2011 - LSG 2011)", Para. 5 for Austrian Security Authorities.)

PC are included in the Parking Charge.

ISC are included in the Infrastructure Charge.

HC are included in the Hangar Charge.

RHC are included in the Ramp Handling Charge.

THC are included in the Traffic Handling Charge.

GAC are included in the Ground Handling Charge GAC.

SSC are Single Services provided on special request and against separate charge.

X These services shall not be provided.

LVG Carrier

A/C Aircraft

One single handling procedure comprising the arrival and subsequent departure of one and the same aircraft shall be charged at the rates according to the Charges Regulation of Linz Airport valid at that time.

SECTION 1 - MANAGEMENT FUNCTIONS

personnel, equipment, Loads, documentation of third party(ies).

1.1 Representation

SSC	1.1.1	(a) provide (b) arrange for 1. guarantee 2. bond to facilitate the Carrier's activities.	THC	1.3.6	Meet aircraft upon arrival and liaise with crew.
			SSC	1.3.7	Decide on non-routine matters.
			SSC	1.3.8	Verify dispatch of operational messages.
THC	1.1.2	Liaise with local authorities.	SSC	1.3.9	Note irregularities and inform the Carrier.

THC 1.1.3 Indicate that the Handling Company is acting as handling agent for the Carrier.

PSC 1.1.4 Inform all interested Parties concerning schedules of the Carrier's aircraft.

1.4 Station Management

SSC 1.4.1 Provide representative on behalf of the Carrier to act
a) exclusively
b) non-exclusively

1.2 Administrative Functions

ISC 1.2.1 Establish and maintain local procedures

ISC 1.2.2 Take action on communications addressed to the Carrier.

THC 1.2.3 Prepare, forward, file and retain for a period specified in the Annex B, messages/reports/statistics/documents and perform other administrative duties in the following areas.
(a) station administration
(b) passenger services
(c) ramp services
(d) load control
(e) flight operations
(f) cargo services
(g) mail services
(h) support services
(i) security
(j) aircraft maintenance
(k) other, as specified

X

THC 1.2.4 Maintain the Carrier's manuals, circulars, and other operational documents connected with the performance of the services.

SSC 1.2.5 (a) Check
(b) Sign
(c) Forward
on behalf of the Carrier items including, but not limited to, invoices, supply orders, handling charge notes, work orders

SSC 1.2.6 Effect payment, on behalf of the Carrier, including but not limited to:
(a) airport, customs, police and other charges relating to the services performed.
(b) out-of-pocket expenses, accommodation, transport.

ISC 1.4.2 The Handling Company is authorised to represent the Carrier's interest with regard to resolving governmental and local authorities matters.

SSC 1.4.3 Attend local airport meetings on behalf of the Carrier
a) report to the Carrier results/contents of the meetings
b) Act, vote and commit on behalf of the Carrier

SSC 1.4.4 The Handling Company will be authorised to
(a) solicit
(b) negotiate
(c) commit
services on behalf of the Carrier, with expenditure/commitment limit to be specified
1. airport lounges
2. baggage delivery services
3. janitorial
4. newspapers delivery
5. laundry services
6. porters
7. other as mutually agreed

X 1.4.5 Negotiate and secure slot(s) and airport facilities, as available, on behalf of the Carrier.

SSC 1.4.6 Liaise with local and Government authorities to ensure that all necessary permits and licenses are applied for, negotiated and secured in advance of each seasonal/operational change.

SSC 1.4.7 Perform and report (KPI - key performance indicators) quality/performance measurements

SSC 1.4.8 Handle the contents of Carrier's company mail pouches

1.3 Supervision and/or Co-ordination)

SSC 1.3.1 a) Supervise
b) Co-ordinate
services contracted by the Carrier with third party(ies).

SSC 1.3.2 Provide Turnaround coordinator (TRC)

SSC 1.3.3 Ensure that the third party(ies) is(are) informed about operational data and Carrier's requirements in a timely manner.

SSC 1.3.4 Liaise with the Carrier's designated representative

SSC 1.3.5 Verify availability and preparedness of

SECTION 2 - PASSENGERS SERVICES**2.1 General**

PSC 2.1.1 Inform passengers and/or public about time of arrival and/or departure of Carrier's aircraft and surface transport.

THC 2.1.2 Make arrangements for, transfer and transit passengers and their baggage and inform them about services available at the airport.

THC 2.1.3 When requested by the Carrier
a) Provide or
b) arrange for
special equipment, facilities and specially trained personnel, as available, for assistance to

PRM		1. unaccompanied minors 2. persons with reduced mobility (PRMs) 3. VIP's 4. transit without visa passengers (TWOVs) 5. deportees			(b) Enter passenger and/or travel document information into Carrier's and/or government system.
PRM		6. special medical transport 7. others, as specified Additional costs may be recharged to the Carrier.	X		At the following locations: 1. check-in area 2. lounge 3. transfer counter 4. gate 5. off airport 6. other as specified in Annex B
THC	2.1.4	(a) Provide (b) Arrange for passenger assistance when flights are interrupted, delayed or cancelled. Such assistance shall include: 1. Meal vouchers 2. Rebooking 3. Transportation 4. Hotel accommodation 5. Personnel	SSC SSC		
				THC	2.2.4 (a) Weigh and/or measure checked and/or cabin baggage, (b) Record baggage figures for 1. initial flight. 2. subsequent flight(s) at following locations: (a) check-in area (b) lounge (c) transfer counter (d) gate (e) off airport (f) other as specified.
THC	2.1.5	Arrange storage of baggage in the Customs' bonded store (any fees to be paid by the passenger).	X SSC SSC		
THC	2.1.6	a) Notify the Carrier of complaints and claims made by the Carrier's passengers. b) process such claims, as specified.	THC	2.2.5	Excess baggage (a) determine excess baggage (b) issue excess baggage ticket (c) collect excess baggage charges (d) detach applicable excess baggage coupons. At the following locations: 1. check-in area 2. lounge 3. transfer counter 4. gate 5. off airport 6. other as specified.
THC	2.1.7	Report to the Carrier any irregularities discovered in passenger and baggage handling.			
SSC	2.1.8	a) Provide b) Arrange for 1) check-in counter(s), 2) service counter(s), 3) transfer counter(s), 4) lounge facilities, 5) set up of Carrier specific items, such as but not limited to carpets, mobile signage, queuing control stanchions 6) other services as specified.	X SSC SSC		
ISC				THC	2.2.6 Tag (a) checked baggage (b) cabin baggage for 1. initial flight. 2. subsequent flight(s). At the following locations: (a) check-in area (b) lounge (c) transfer counter (d) gate (e) off airport (f) other as specified.
X					
SSC					
SSC					
SSC					
SSC	2.1.9	Perform the following ticketing/sales functions (a) reservations (b) issuance of transportation documents (c) ancillary services (d) e-ticketing as specified (e) other as specified	X SSC SSC		
	2.2 Departure				
SSC	2.2.1	Perform pre-flight editing	ISC	2.2.7	Effect conveyance of checked baggage to the baggage sorting area At the following locations: (a) check-in area (b) lounge (c) transfer counter (d) gate (e) other as specified.
THC	2.2.2	Check and ensure (a) that tickets are valid for the flight(s). The check shall not include the fare. At the following locations: 1. check-in area 2. lounge 3. transfer counter 4. gate 5. off airport 6. other as specified in Annex B	X SSC		
X				ISC	2.2.8 Effect conveyance of Out of Gauge (OOG) checked baggage to the baggage sorting area At the following locations: (a) check-in area (b) lounge (c) transfer counter (d) gate (e) other as specified.
SSC					
SSC					
THC	2.2.3	(a) Check travel documents for the flight(s) concerned (without any liability of the Handling Company). In the event that the Handling Company does not have access to information that verifies visa validities the Handling Company will not have liability. The Handling Company shall not be liable for immigration fines in the event of non-bona fide travel documents or other events which are outside of their control.	X SSC SSC	2.2.9	Collect airport and/or any other service charges from departing passengers At the following locations: (a) check-in area (b) lounge (c) transfer counter (d) gate (e) other as specified.

THC	2.2.10	(a) Carry out the Carrier's seat allocation or selection system (b) Issue boarding pass(es) (c) Detach applicable flight coupons for 1. initial flight. 2. subsequent flight(s) (as far as possible to process it with local EDP-System). At the following locations: (a) check-in area (b) lounge (c) transfer counter (d) gate (e) off airport (f) other as specified.	THC	2.3.4	3. Baggage recheck Handle lost, found and damaged property matters. (a) Provide (b) Arrange for 1. acceptance of baggage irregularity reports 2. entering of data into baggage tracing system 3. maintaining baggage tracing system files for period specified. 4. making payments for incidental expenses 5. delivery of delayed baggage to passengers 6. handling of communications with passengers 7. repair or replacement of damaged baggage
X					
SSC					
SSC					
THC	2.2.11	Handle (a) Denied Boarding process (b) Denied Boarding Compensation At the following locations: 1. check-in area 2. lounge 3. transfer counter 4. gate 5. other as specified.		2.4	Inter-modal Transportation by rail, road or sea
X			SSC	2.4.1	Carry out passenger and baggage handling as described in Sub-Sections 2.1, 2.2 and 2.3, as stipulated in Annex B, substituting "rail, road or sea transportation" for "aircraft", and "flight(s)", and "terminal" for "airport".
SSC					
THC	2.2.12	Direct passengers (a) through controls to departure gate (b) to connecting transport to the airport, in case of off airport services.	SSC	2.4.2	Direct departing passengers to connecting transport.
SSC					
THC	2.2.13	Handle upgrade/downgrade functions at the following locations: (a) check-in area (b) lounge (c) transfer counter (d) gate (e) other as specified.	SSC	2.4.3	Load baggage on connecting transport, as directed by the rail, road or sea transport operator.
X			SSC	2.4.4	Handle arriving passengers and baggage from the rail, road or sea transport operator.
SSC			SSC	2.4.5	Direct arriving passengers through controls to the Carrier's flight departure services.
THC	2.2.14	Handle standby list At the following locations: (a) check-in area (b) lounge (c) transfer counter (d) gate (e) other as specified.	SSC	2.4.6	Offload baggage from connecting transport, as directed by the rail, road or sea transport operator and transfer it to the Carrier's airport services.
X					
SSC					
THC	2.2.15	At the gate perform (a) verification of cabin baggage (b) boarding process (c) reconciliation of passenger numbers with aircraft documents prior to departure (d) other gate functions as specified.	SECTION 3 - RAMP SERVICES		
				3.1	Baggage Handling
SSC	2.2.16	(a) collect (b) reconcile (c) handle and forward to Carrier transportation documents (flight coupons, or other flight related documents) uplifted from departing passengers	ISC SSC	3.1.1	Handle baggage in 1. baggage sorting area. 2. other location(s) as specified.
			ISC ISC SSC	3.1.2	Prepare for delivery onto flights (a) bulk baggage (b) ULDs (c) baggage accepted at a location as specified.
THC	2.2.17	Perform post-flight editing	ISC	3.1.3	Establish number and/or weight of (a) bulk baggage (b) built-up ULDs and provide the load control unit with the information.
	2.3	Arrival			
RHC	2.3.1	(a) perform or (b) arrange for opening/closing aircraft passenger doors.	ISC	3.1.4	Offload (a) bulk baggage (b) ULDs.
THC	2.3.2	Direct passengers (a) from aircraft through controls (b) arriving from the airport, in case of off airport services.	ISC	3.1.5	Prioritise baggage delivery to claim area.
			ISC	3.1.6	Deliver to claim area (a) baggage (b) Out of Gauge (OGG)
ISC	2.3.3	(a) provide (b) arrange for 1. Transfer counter 2. Connection services	ISC	3.1.7	Transfer baggage (a) Provide
X					

		(b) Arrange for 1. Sortation of transfer baggage. 2. Storage of transfer baggage prior to dispatch (storage time limits to be specified)				1. baggage 2. Mobility devices at aircraft doors or other agreed points.
X		3. transport of transfer baggage to the sorting area of the receiving carrier.	RHC	3.6.5	(a) Provide or (b) Arrange for assembly and transport of 1. Baggage 2. General cargo 3. Special shipments 4. Mail 5. Documents 6. Company mail between agreed points on the airport.	
RHC	3.1.8	Handle crew baggage				
	3.2	Marshalling				
LC	3.2.1	(a) Provide (b) Arrange for marshalling at arrival and/or departure.				
	3.3	Parking	RHC	3.6.6	(a) Unload aircraft, returning lashing materials to the Carrier. (b) Load and secure Loads in the aircraft (c) Redistribute Loads in aircraft. (d) Operate in-plane loading system. (e) Report final load distribution to the Load Control unit.	
LC	3.3.1	(a) Provide (b) Position and/or remove wheelchocks.	SSC			
SSC	3.3.2	Position and/or remove (a) Landing gear locks. (b) Engine blanking covers. (c) Pilot covers. (d) Surface control locks. (e) Tailstands and/or aircraft tethering. (f) Safety cones (g) Other items as specified.	RHC	3.6.7	Open, close and secure aircraft hold doors. (a) aircraft lower deck (b) aircraft main deck	
	3.4	Ancillary Items	SSC	3.6.8	(a) Provide (b) Arrange for ballast.	
	3.4.1	(a) Provide (b) Arrange for (c) Operate 1. Ground power unit (Provision of GPU in excess of 45 minutes will be charged separately) 2. Fixed ground power 3. Cooling unit 4. Heating unit 5. Air start unit	SSC	3.6.9	(a) Provide (b) Arrange for safeguarding of all Loads requiring special handling during 1. loading/unloading 2. transport between aircraft and designated point on the airport.	
RHC				3.7	Safety Measures	
X						
SSC						
SSC			RHC	3.7.1	(a) Provide 1. portable fire extinguisher on motorized/self-propelled ramp equipment 2. ramp fire extinguisher, if not provided by airport authority (b) arrange for 1. attendance of airport fire services at aircraft.	
SSC						
	3.5	Ramp to Flight Deck Communication				
RHC	3.5.1	Provide headsets.				
RHC	3.5.2	Perform ramp to flight deck communication (a) during push-back. (b) during tow-in. (c) during engine starting. (d) for other purposes.	SSC	3.7.2	Perform visual external safety/ground damage inspection (a) doors and panels and immediate surroundings (b) Other inspection items as specified 1. immediately upon arrival 2. immediately prior departure and communicate the results to flight crew or Carrier's representative.	
	3.6	Loading and Unloading				
	3.6.1	(a) Provide or (b) Arrange for (c) Operate 1. passenger steps. 2. flight deck steps. 3. loading bridges.	SSC	3.7.3	Check that all doors and access panels are properly closed and locked.	
RHC				3.8	Moving of Aircraft	
SSC	3.6.2	(a) Provide or (b) Arrange for 1. passenger 2. crew transport between aircraft and airport terminals.	SSC	3.8.1	(a) Provide (b) Arrange for 1. Tow-in and/or push-back of aircraft 2. Towing of aircraft between other points 3. Cockpit brake operator in connection with towing 4. Wing-walker(s)	
RHC	3.6.3	(a) Provide or (b) Arrange for (c) Operate equipment for loading and/or unloading.	SSC	3.8.2	a) Tow bar to be provided by the Carrier b) Tow bar to be provided by the Handling Company c) Store and maintain tow bar(s) provided by the Carrier	
RHC	3.6.4	(a) Provide or (b) Arrange for delivery and pick-up of				

3.9 Exterior Cleaning

				(b) deodorize aircraft with
				1. materials provided by Carrier
				2. materials provided by Handling Company
RHC	3.9.1.	Perform cleaning in accordance with Carriers written instructions of		
SSC	(a)	flight deck windows (not for wide-body aircrafts)	SSC	3.10.5 (a) Provide
RHC	(b)	cabin windows.		(b) Arrange for
SSC	(c)	aircraft integral steps		laundrying of
SSC	(d)	slats and leading edges		1. cabin items (blankets/duvets/pillow cases)
SSC	(e)	wings		2. linen
		1. upper surface		
		2. lower surface		
SSC	(f)	flaps (extended)	SSC	3.10.6 Clean
		1. upper surface		(a) cargo compartments
		2. lower surface		(b) ULDs
SSC	(g)	ailerons		
		1. upper surface		
		2. lower surface		
SSC	(h)	engine nacelles and pylons	RHC	3.11 Toilet Service
SSC	(i)	fuselage		3.11.1 (a) Provide
		1. upper surface		(b) Arrange for
		2. lower surface		1. Servicing (empty, clean, flush and replenish fluids).
SSC	(j)	horizontal stabiliser		2. triturator/disposal service
SSC	(k)	vertical stabiliser		
SSC	(l)	landing gear		
SSC	(m)	wheel well		

3.10 Interior Cleaning

Indication: So far as it's not differently defined in the following „waste“ refers to „sorted waste“ in the opinion of the AWG BGBl.325/1990 i.d.g.F. The acceptance of „not sorted waste“ is possible against separate charge.

RHC	3.10.1	Clean		
	(a)	flight deck, if specified, under the control of a person authorised by the Carrier		
	(b)	passenger and crew compartments (other than flight deck)		
		1. empty ash trays.		
		2. dispose of litter.		
		3. clear waste from overhead stowage		
		4. wipe tables		
		5. seats, seat back pockets and passenger service units		
		6. floors		
		7. empty refuse bins		
		8. surfaces in pantries, galleys (sinks, working surfaces, ovens and surrounds) and toilets (wash basins, bowls, seats, mirrors and surrounds)		
		9. remove, as necessary, any contamination caused by airsickness, spilled food or drink and offensive stains		
		10. telephones, screens and other equipment		
		11. inside windows.		
RHC	3.10.2	Remove and dispose of		
	(a)	litter/waste		
	(b)	food and food-related material (galley waste).		
RHC	3.10.3	Perform cabin dressing		
	(a)	Blankets/duvets (fold/place in designated locations)		
RHC	(b)	Arrange seat belts		
SSC	(c)	Make up berths including crew		
SSC	(d)	Replace head rests		
SSC	(e)	Replace pillow covers		
SSC	(f)	Restock toilet items		
SSC	(g)	Replace/restock seat back pocket items		
SSC	(h)	Other cabin items as specified		
		1. Materials provided by the Carrier		
		2. Materials provided by the Handling Company		
SSC	3.10.4	(a) Disinfect	SSC	3.16.4 (a) Provide

(b) deodorize aircraft with
1. materials provided by Carrier
2. materials provided by Handling Company

3.10.5 (a) Provide
(b) Arrange for laundrying of
1. cabin items (blankets/duvets/pillow cases)
2. linen

3.10.6 Clean
(a) cargo compartments
(b) ULDs

3.11 Toilet Service

3.11.1 (a) Provide
(b) Arrange for
1. Servicing (empty, clean, flush and replenish fluids).
2. triturator/disposal service

3.12 Water Service

3.12.1 (a) Provide
(b) Arrange for
1. Draining tanks.
2. Replenish tanks (water standard as specified)
3. Water quality tests.

3.13 Cabin Equipment

3.13.1 Rearrange cabin by
(a) removing
(b) installing
(c) repositioning
cabin equipment, for example, seats and cabin divider(s)

3.14 Storage of Cabin Material

3.14.1 a) Provide
b) Arrange for storage space for the Carrier's cabin material.

3.14.2 Take inventory.

3.14.3 (a) Provide
(b) Arrange for replenishment of stocks

3.15 Catering Ramp Handling

3.15.1 Unload/load and stow catering supplies from/on aircraft.

3.15.2 Transfer catering supplies on aircraft.
(a) between lower holds and galleys and vice versa
(b) between galleys

3.15.3 Transport catering supplies between aircraft and designated points.

3.16 De-Icing/Anti-Icing Services and Snow/Ice Removal

3.16.1 Remove snow from aircraft without using de-icing fluid.

3.16.2 Perform "pre" de/anti-icing inspection and advise flight crew or Carrier representative of results.

3.16.3 Perform clear ice check

		(b) Arrange for 1. anti-icing units. 2. de-icing units.			applicable 1. at the airport location as defined 2. at different airport location(s)
SSC	3.16.5	Provide de-icing/anti-icing fluids	X	4.3.4	(a) Analyse the operational conditions and prepare
SSC	3.16.6	Remove frost, ice and snow from aircraft using de-icing fluid. Fluids to receive purity and contamination inspection prior to use.			(b) request (c) sign make available the operational flight plan according to the instructions and data provided by the Carrier
SSC	3.16.7	Apply anti-icing fluid to aircraft.			1. at the airport location as defined 2. at different airport location(s) 3. en-route
X	3.16.8	Supervise performance of de-icing/anti-icing operations.			
X	3.16.9	Perform final inspection after de-icing/anti-icing operations and inform flight crew of results.	X	4.3.5	(a) Prepare (b) Request (c) Sign (d) File the Air Traffic Services ("ATS") Flight Plan. 1. at the airport location as defined 2. at different airport location(s)
X	3.16.10	Complete documentation as per Carrier's instructions			
SECTION 4 - LOAD CONTROL AND FLIGHT OPERATIONS					
	4.1	Load Control	X	4.3.6	(a) Request (b) Manage the Carrier's slot time allocation with the ATS 1. at the airport location as defined 2. at different airport location(s)
THC	4.1.1	Deliver load control related documents between aircraft and airport buildings and vice versa.			
THC	4.1.2	(a) Process (b) Sign documents and information, including but not limited to, loading instructions, load and trim sheets, Captain's load information and manifests where: 1. Load Control is performed by the Handling Company 2. Handling Company is performing inputs/updates when Load Control is performed by the Carrier or third party	X	4.3.7	Provide the crew with a briefing
			X	4.3.8	(a) Prepare (b) Sign (c) Deliver 1. the fuel order 2. the fuel distribution form
			X	4.3.9	Provide ground handling party(ies) with weight and fuel data
			X	4.3.10	Obtain a debriefing from incoming crews, distributing reports or completed forms to offices concerned
	4.2.	Communications			
THC	4.2.1	Inform all interested Parties concerning movements of the Carrier's aircraft.			4.4 Crew Administration
THC	4.2.2	(a) Compile, receive, process and send all messages in connection with the services performed by the Handling Company. The Handling Company is authorized to use Carrier's originator code or double signature procedure (b) Inform the Carrier's representative of the contents of such messages	X	4.4.1	Distribute crew schedule information provided by the Carrier to all parties concerned.
			SSC	4.4.2	Arrange hotel accommodation for crew layover (a) scheduled (b) non-scheduled
THC	4.2.3	(a) Provide (b) Operate means of communication between the ground station and the Carrier's aircraft.	SSC	4.4.3	(a) Provide (b) Arrange for Crew transportation to/from off airport locations
	4.3	Flight operations	SSC	4.4.4	Direct crews through airport facilities
X	4.3.1	Inform the Carrier of any known project affecting the operational services and facilities made available to its aircraft in the areas of responsibility as specified.	THC	4.4.5	Liaise with 1. crew layover hotel(s) 2. crew transportation company 3. on crew call and pick-up timings
SSC	4.3.2	(a) Provide (b) Arrange for meteorological documentation and aeronautical information 1. at the airport location as defined 2. at different airport location(s)	X	4.4.6	(a) Prepare crew allowance forms. (b) Pay crew allowances.
			X	4.4.7	Inform the designated Carrier representative of any crew indisposition or potential absence.
SSC	4.3.3	(a) Provide (b) Arrange for delivery of flight operations related documentation to the aircraft and obtain signature of the pilot-in-command, where	SECTION 5 - CARGO AND MAIL WAREHOUSE SERVICES		
			5.1	Cargo and Mail Handling - General	

LC	5.1.1	a) Provide			1. delivery of Cargo/Mail related documentation from/to agreed points and the aircraft
		b) Arrange			
		1. warehouse and storage facility(ies)			
		2. warehouse handling equipment			
		3. warehouse handling services			
		4. General cargo		5.4 Physical Handling Outbound/Inbound	
		5. Special shipments			
		6. Specialised cargo products			
		7. Post office mail			
		8. Diplomatic mail			
		9. Diplomatic cargo			
		10. Company cargo/material			
THC	5.1.2	(a) Issue			
		(b) Obtain			
		(c) Make available to Carrier			
		Receipt upon delivery of cargo.			
THC	5.1.3	Take action to			
		(a) prevent theft or damage to the Carrier's cargo and mail in custody of the Handling Company	RHC	5.4.2	Tally and assemble cargo for despatch
		(b) prevent theft or unauthorised use of, or damage to the Carrier's pallets, containers, nets, straps, tie-down rings and other material in the custody of the Handling Company. Notify the Carrier immediately of any damage to or loss of such items. These Services shall only be provided without liability for Flughafen Linz GesmbH	RHC	5.4.3	Prepare
					(a) bulk cargo
					(b) ULDs using
					(c) build up materials provided by Carrier
					(d) build up materials provided by Handling Company and establish
					1. gross weight
					2. volume
					3. ULD contour
					and provide the load control unit with the information
	5.2 Customs Control				
SSC	5.2.1	(a) Prepare Customs documentation			
THC		(b) obtain Customs clearance			
THC		(c) place cargo under Customs control	RHC	5.4.4	Perform acceptance check on pre-built ULDs and establish, if accepted
THC		(d) present to Customs cargo for physical examination for			(a) gross weight
		1. Inbound cargo			(b) volume
		2. Outbound cargo			(c) ULD contour
		3. Transfer cargo			and provide the load control unit with the information.
	5.3 Document Handling				
X	5.3.1	(a) Prepare air waybill	RHC	5.4.5	(a) Load outbound cargo on vehicles
THC		(b) Check all documents to ensure shipment may be carried. The check shall not include the rates charged.	RHC	5.4.6	(b) Assemble cargo for delivery to the aircraft.
			RHC		
THC		(c) Check security status for the shipment(s) concerned and take action as per Carrier's instructions.	THC		
			THC		
THC		(d) Obtain capacity/booking information for the Carrier's flights.	RHC	5.4.7	Truck service loading/off-loading
THC		(e) Split airwaybill. Forward copies of manifests and airwaybills to the Carrier.			(a) Check seals are intact on inbound trucks
THC		(f) Prepare cargo manifest(s).			(b) Offload truck prior to acceptance into warehouse
THC		(g) Provide the load control unit with Special Load Notification.			(c) Load truck after formal release from warehouse
THC		(h) return copy of airwaybill to shipper, endorsed with flight details.			(d) Place seals
THC		(i) Check and/or enter data into Carrier's and/or government/customs system, as specified.			Truck operated by/or on behalf of the Carrier
				5.5 Transfer/Transit Cargo	
			THC	5.5.1	Identify transfer/transit cargo.
THC	5.3.2	(a) Notify consignee or agent of arrival of shipments	THC	5.5.2	Prepare transfer manifests for cargo to be transported by another carrier.
		(b) Make available cargo documents to consignee or agent.			
			SSC	5.5.3	(a) Provide
					(b) Arrange for
THC	5.3.3	(a) Provide			transport to the receiving carrier's warehouse
		(b) Arrange for			1. on airport
		1. collection of "Charges Collect" as shown on the air waybill			2. off airport
		2. collection of other charges and fees as shown on the air waybill			
SSC		3. credit to consignees or agents	THC	5.5.4	Accept/prepare
					(a) transfer cargo
THC	5.3.4	(a) Provide			(b) transit cargo
		(b) Arrange for			for onward carriage.

5.6 Post Office Mail			6. Other, as specified		
THC	5.6.1	Check (a) incoming (b) outgoing mail against Post Office mail documents.	RHC	6.3	Unit Load Device (ULD) Control
THC	5.6.2	In case of missing documentation, issue substitutes.		6.3.1	(a) Provide (b) Arrange for storage space for 1. passenger ULDs 2. cargo ULDs 3. post office mail ULDs 4. other ULDs
RHC X	5.6.3	Transport mail from (a) cargo warehouse to postal facility (b) postal facility to cargo warehouse 1. on airport 2. off airport together with documents, against receipt from postal authorities.	RHC	6.3.2	Take action to prevent damage, theft or unauthorised use of the Carrier's ULD's in the custody of the Handling Company. Notify the Carrier immediately of any damage or loss. (These Services will be provided without Linz Airport having any liability.)
RHC	5.6.4	Handle and check transfer mail against accompanying mail documents.	SSC	6.3.3	(a) Take physical inventory of ULD stock and maintain stock records.
RHC	5.6.5	Prepare (a) Bulk mail (b) ULDs and establish (a) gross weight (b) volume (c) ULD contour and provide the load control unit with the information	THC		(b) Compile and despatch ULD Control Messages (UCM)
THC	5.6.6	Distribute incoming and/or outgoing post office mail documents.	SSC	6.3.4	Prepare ULD exchange control (LUC) documentation for all transfers of ULDs and obtain signature(s) of the transferring and receiving carrier(s) or approved third parties and distribute copies.
SECTION 6 - SUPPORT SERVICES			SSC	6.3.5	Handle lost, found and damaged ULDs and notify the Carrier of such irregularities.
6.1 Accommodation			6.4 Fuel Farm (Depot)		
Rent	6.1.1	Provide the Carrier with (a) office space (b) storage space (c) other facilities, as specified	THC	6.4.1	Liaise with fuel farm suppliers.
6.2 Automation/Computer Systems			X	6.4.2	(a) Inspect the Carrier's fuel farm product deliveries for contamination, prior to storage. Notify the Carrier of results. (b) Inspect fuel farm storage and/or appliances. Notify the Carrier of results.
SSC THC SSC	6.2.1	(a) Provide (b) Arrange for (c) Operate computer hardware and other equipment (as specified) to enable access to 1) Carrier's system 2) Linz Airport's system 3) other system	THC	6.5	Ramp Fuelling/Defuelling Operations
SSC THC SSC	6.2.2	Performe the following functions in a) Carrier's system b) Linz Airport's system c) other system for 1. Training 2. Passenger reservations and sales 3. Passenger service 4. Baggage reconciliation 5. Baggage tracing 6. Operations, load control 7. Cargo reservations and sales 8. Cargo handling 9. Post office mail handling 10. Maintenance reporting 11. Other functions	X	6.5.1	Liaise with ramp fuel suppliers
X			X	6.5.2	Inspect fuel vehicles and/or appliances for contamination. Perform water detection checks.
			X	6.5.3	Supervise fuelling/defuelling operations.
			X	6.5.4	Prepare aircraft for fuelling/defuelling
			X	6.5.5	Drain water from aircraft fuel tanks.
X			X	6.5.6	(a) Provide or (b) Arrange for approved fuelling/defuelling equipment.
X			X	6.5.7	Fuel/defuel aircraft with quantities of products requested by the Carrier's designated representative.
			X	6.5.8	Check and verify the delivered fuel quantity
			X	6.5.9	Deliver the completed fuel order to the Carrier's designated representative.
SSC	6.2.3	Manage Automated Self Check-in device(s) and (a) Provide (b) Arrange for 1. Stock control 2. Stock replenishment 3. Hosting 4. Routine maintenance 5. Servicing and repair	6.6 Surface Transport		
			SSC	6.6.1	(a) Provide (b) Arrange for the transport of 1. passengers 2. baggage 3. cargo 4. Post office mail 5. empty ULDs

		6. others between (a) airport and town terminal (b) airport and other agreed points (c) separate terminals at the same airport.	SC X	5. physical examination of catering vehicles prior to loading. 6. sealing of catering vehicles
				7.4 Ramp
	6.7 Catering Services - Liaison and Administration		SC	7.4.1 (a) Provide (b) Arrange for control of access to 1. aircraft. 2. designated areas.
THC	6.7.1.	Liaise with the Carrier's catering supplier.		
X	6.7.2.	Handle requisitions made by the Carrier's authorised representative.	LC	7.4.2 (a) Provide (b) Arrange for 1. search of 2. guarding of 3. sealing of (a) aircraft (b) designated areas (c) baggage in the baggage make-up area.
	SECTION 7 - SECURITY			
	7.1 Passenger and Baggage Screening and Reconciliation (These Services will be provided for Austrian Security Authorities in accordance with Austrian Federal Air Security Law 2011, Para. 5.)		SSC SC SC	
SSC	7.1.1	(a) Provide (b) Arrange for 1. matching of passengers against established data. 2. security questioning	SSC SSC	7.4.3 (a) Provide (b) Arrange for security personnel 1. to safeguard all loads during the transport between aircraft and designated locations. 2. during offloading and loading of aircraft.
SC	7.1.2	(a) Provide (b) Arrange for 1. screening of checked baggage. 2. screening of transfer baggage. 3. screening of mishandled baggage. 4. physical examination of checked, transfer and mishandled baggage 5. identification of security cleared baggage.	SSC	7.5 Additional Security Services 7.5.1 a) Provide b) Arrange for additional security services
SC	7.1.3	(a) Provide (b) Arrange for 1. screening of passengers. 2. screening of cabin/unchecked baggage. 3. physical examination of passengers and cabin/unchecked baggage		SECTION 8 - AIRCRAFT MAINTENANCE
SSC	7.1.4	(a) Provide (b) Arrange for 1. identification of passengers prior to boarding. 2. reconciliation of boarded passengers with their baggage. 3. positive baggage identification by passengers 4. offloading of baggage of passengers who fail to board the aircraft.	X X X X	8.1 Routine Services 8.1.1 Maintain the Carrier's technical manuals, handbooks, catalogues, and other operational documents connected with performance of the services as specified 8.1.2 Perform line inspection in accordance with Carrier's current instructions 8.1.3 Enter in the aircraft log(s) and sign for the performance of the line inspection. 8.1.4 Enter remarks in the aircraft log(s) regarding defects observed during the inspection. 8.1.5 Provide personnel to assist the flight crew or ground staff in the performance of their tasks.
	7.2 Cargo and Post Office Mail			8.2 Replenishing of Oils and Fluids
	7.2.1	(a) Provide (b) Arrange for 1. control of access to the cargo facilities. 2. screening of cargo and/or mail. 3. physical examination of cargo. 4. holding of cargo and/or mail for variable periods. 5. secure storage of cargo and/or mail. 6. decompression/pressure chamber	X X X X	8.2.1 (a) Perform. (b) Supervise replenishing operations 8.2.2 (a) Provide (b) Arrange for (c) Operate replenishing equipment. 8.2.3 Wipe excess oil from engine nacelles 8.2.4 Engine Oil to be provided by the Carrier. 8.2.5 Engine Oil to be provided by the Handling Company. 8.2.6 Hydraulic fluid to be provided by the Carrier. 8.2.7 Hydraulic fluid to be provided by the Handling Company.
SC				
SSC				
SSC				
SC				
SC				
SC				
X				
	7.3 Catering		X	
	7.3.1	(a) Provide (b) Arrange for 1. control of access to the catering unit. 2. security supervision during food preparation. 3. security check of catering uplifts. 4. sealing of food and/or bar trolleys/containers.	X X X X	
SC				
SC				
SC				
X				

	8.3 Non-routine Services	X	8.4.2	Provide periodic inspection of the Carrier's spare parts and/or spare power plant(s).
X	8.3.1 Rectify defects entered in the aircraft log as reported by the crew or revealed during the inspection, to the extent requested by the Carrier. However, major repairs must be separately agreed upon between the Parties.	Rent	8.4.3	Provide suitable storage space for the Carrier's spare parts and/or equipment.
			8.5 Parking and Hangar Space	
X	8.3.2 Enter in aircraft log(s) and sign for the action taken.		8.5.1	(a) Provide (b) Arrange for
X	8.3.3 Report technical irregularities and actions taken to the Carrier's maintenance base.	PC HC		1. parking space. 2. hangar space.
X	8.3.4 (a) Provide (b) Arrange for engineering facilities, tools and special equipment to the extent available.			
X	8.3.5 Move aircraft under its own power			
	8.4 Material Handling			
SSC X	8.4.1 (a) Obtain customs clearance for (b) Administer the Carrier's spare parts and/or equipment.			

Handling Services General Aviation

- GAC The following services are included in the general aviation service package.
The flat rate charges are indivisible and to be paid in full even when only part of the services is used.
Additional services are performed according to the service single list or upon agreement.
- Transportation of passengers and crew to/from aircraft upon arrival and/or departure
 - Baggage Handling (Loading/Offloading and transportation to/from aircraft upon arrival and/or departure)
 - Guidance and Assistance for passengers and crew through immigration and customs
 - Organisation of MET and NOTAMs, Printing of Crew Briefing and Answering of PPR Requests
 - Organisation and Coordination of all handling services such as potable water and toilet service, aircraft de-/anti-icing, cabin pre-heating, ground power (GPU), airstarter (ASU), waste removal, cabin cleaning etc.
 - Liaison with local fuel supplier
 - Liaison with local catering supplier (for catering orders, dish washing, waste service etc.)
 - Booking of hotel accommodation for passengers and crew (company credit card required)
 - Booking of off-airport transportation for passengers and crew (taxi, limousine service, VIP vehicles, rental cars, helicopter charter etc.)
 - Organisation of direct ramp transfers on arrival and/or departure (subject to authorities approval)
 - Organisation of additional security services e.g. 24hrs aircraft protection
 - Organisation of additional VIP services e.g. access to VIP Lounge

Central
Infrastructure Facilities

at

LINZ AIRPORT

SUPPLY AND DISPOSAL SYSTEMS**Toilet Waste**Description of Services

The disposal system consists of the toilet waste disposal station including staff and is a central facility for the provision of Ground Handling Services, which can not be splitted because of functional reasons and which can not be provided multiple because of space, environmental and cost reasons.

Provision of a Toilet Waste Filling and Disposal Station

The disposal of toilet waste from the aircrafts is because of environmental reasons only allowed to special facilities officially approved. Attention has to be paid on special directions. In particular disposal of toilet waste is under special observance of the Governmental Institute for Hygienic.

Scope of Services

Toilet waste filling station:

- Toilet car park
- Water supply connection
- Storage tank for disinfectant (free of formaldehyde)
- Connection pipes with appropriate fittings
- Place for withdrawal of disinfectant including hose and hose reel
- Filling pump for storage tank filling

Toilet waste disposal station:

- Toilet car park
- Emptying point for toilet waste with inlet pipe into drainage system
- Toilet waste tank cleaning (Cleaning place equipment)
- Waste water system

The whole system is operated and managed by the airport.

Fresh Water

The fresh water system consists of fresh water station including staff and is a central facility for the provision of Ground Handling Services, which can not be splitted because of functional reasons and which cannot be provided multiple because of space, environmental and cost reasons.

Description of Services

Provision of a Fresh Water Station

It is provided with equipment for filling of the fresh water car resp. chlorination of water. The water has to be processed and has to be under current inspection according to official directions. Therefore a separate station for taking out including appropriate equipment is necessary. The station serves simultaneously as a heated parking area for the fresh water car to prevent the water in the water tanks of freezing in winter.

Scope of Service:

Provision of:

- Fresh water car park
- Dosing console
- Water supply connection
- Connecting pipes with appropriate fittings
- water meter including fittings
- taking out place with hose and measuring container
- Drinking water emptying point with sewage connection
- Console for protective overalls and storage tank

Provision of maintenance, electric energy, heating and water as well as connection to the public sewage system.

Consumption of Energy:

- Electricity (e.g. lighting etc.)
- Heating
- Water (Connection to the public water system)

The whole system is operated and managed by the airport.

Waste disposal center

The central waste disposal center is a central facility for the provision of Ground Handling Services, which cannot be splitted because of functional reasons and which cannot be provided multiple because of space, environmental and cost reasons.

Description of Services

Provision of Central waste collection station, which shelters the whole waste of the aircrafts (excluding catering). The waste has to be transported to the waste disposal center by the handling agent and sorted into the respective container. The airport arranges the removal of the container.

Scope of Service

Provision of

- waste disposal area
- waste container (several containers for different waste)
- System according to the Austrian Waste Management Act and agreements with the authorized waste companies
- Supervision of the observance of the Waste Management Act.

The whole system is operated and managed by the airport.

BAGGAGE SORTING SYSTEM INCLUDING CENTRAL BAGGAGE AREA, CONVEYER BELTS AND SCALESDescription of Services

The Baggage Sorting System is "Central Infrastructure".

Sorting Equipment for departing Baggage (departure):

- Sorting area,
- Collecting and sorting conveyor belts,
- Bulky freight conveyor belt,
- Baggage scales,
- Baggage transport for departing baggage from check-in area to the edge of the baggage area
- Maintenance and servicing

Baggage Delivery Equipment (Arrivals):

- Manipulation surface for incoming baggage
- Baggage delivery belts
- Proportional area of the arriving area
- Personnel necessary for the operation of the equipment
- Maintenance and servicing

The whole baggage conveying system is operated and managed by the airport.

Baggage sorting for transit-passengers is also provided by the airport.

PROPORTIONAL AREAS OF THE PASSENGER TERMINAL

Proportional areas of the Passenger terminal are "Central Infrastructure".

- Airside bus driving up area,
- Operations office
- Check-In-Counter (posting and line up area)
- Maintenance of this areas

The whole proportional areas are operated and managed by the airport.

STORAGE AND FILLING FACILITIES FOR AIRCRAFT DE-ICING FLUIDDescription of Services

The coordination of de-icing, the provision of appropriate de-icing equipment and the eco-friendly disposal of the de-icing fluid is managed centrally by the airport operator.

Scope of Service

Provision of:

- Storage and filling facilities (the facility consists of a heated storage container for aircraft de-icing fluid)
- Heating equipment for water
- pumps and filling facilities for de-icing cars

ENVIRONMENTAL CONTROLDescription of Services

The Airport authority has installed a Waste disposal concept. The spot check of the aircrafts with regard to the appropriate sifting of waste is an integral part of this concept and is therefore a task of the "Central Infrastructure".

CHECK-IN FACILITIES

Check-in facilities are "Central Infrastructure facilities" at Linz Airport because of the extreme seasonal peak traffic.

This facilities are an absolute bottle-neck, which therefore can be managed by the airport only.

Description of Services

Provision of Check-in facilities including the necessary weighing and conveying equipment as well as the provision of the necessary areas for the traffic handling of passengers.

Scope of Service

Provision of:

- Check-in counter
- Transfer and delay counter

OTHER INFRASTRUCTURE COSTSDescription of Services

Provision of Central Infrastructure Services for planning, coordination and management of the airport system in the area of air traffic.

Scope of Service

- Information system including interfaces
- Storage of flight plans
- Proportional network costs
- Planning and simulating systems

All Infrastructure Facilities include appropriate maintenance and running costs, proportional fixed costs because of the operational duty of the airport, proportional managing costs as well as costing of depreciation and interests.